

CITY OF MEDINA
Planning Commission Meeting

November 24, 2015
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of November 24, 2015, was called to order at 6:05 PM by Chair Reeves.

ROLL CALL

Present: Seethu Babu, David Doud, Mark Nelson, Peter Papano, Vice-Chair Shawn Schubring, and Chair Randy Reeves.

Absent: Jeanne Carlson (excused)

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator

ANNOUNCEMENTS (6:06 PM)

Grumbach made the following announcements:

- City Council approved the Tree Code House Keeping Amendment.
- City Council approved the 2016 Budget.
- City Hall will be closed November 26th and November 27th in observation of the Thanksgiving Holiday.

APPROVAL OF MINUTES (6:07 PM)

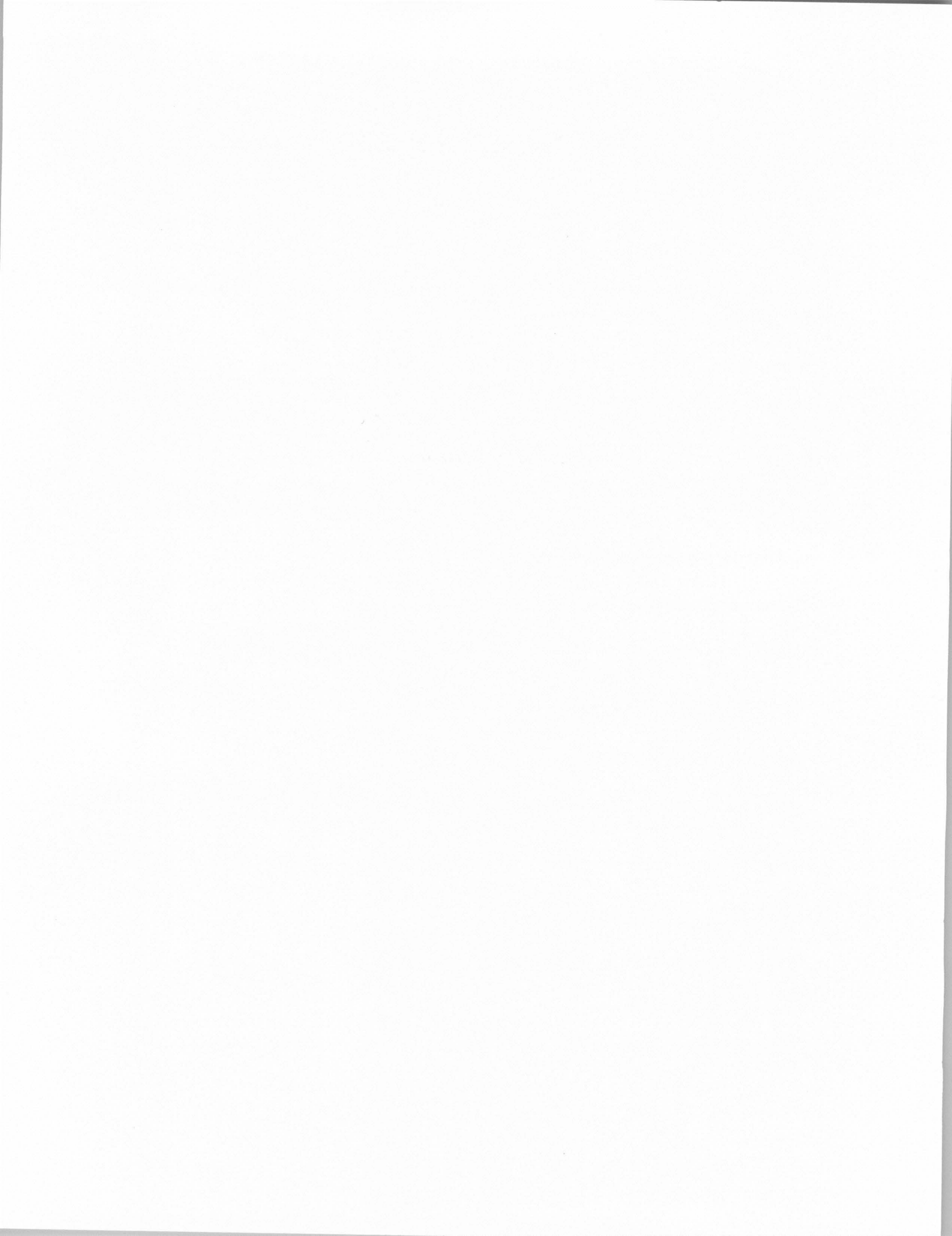
MOTION DOUD / SECOND NELSON TO APPROVE THE MINUTES OF THE OCTOBER 27, 2015 PLANNING COMMISSION MEETING. APPROVED 6 – 0. (6:07 PM)
--

AUDIENCE PARTICIPATION

There was no audience participation.

PUBLIC HEARINGS

There was no public hearing.



OTHER BUSINESS (6:08 PM)

1) Proposed Housekeeping Amendments to the Unified Development Code (6:08 PM)

A discussion on the proposed Housekeeping Amendments began. Grumbach stated that although the Planning Commission has not held a public hearing yet on the UDC Housekeeping Amendments, the Commissioners could still take action tonight. He further explained that should the Commissioners decide to move forward tonight then the public hearing would be held at the City Council level. Grumbach went on to answered questions and further clarified the amendments.

MOTION SCHUBRING / SECOND NELSON TO APPROVE THE PROPOSED HOUSEKEEPING AMENDMENTS TO THE UNIFIED DEVELOPMENT CODE, AS DESCRIBED, AND FORWARD THEM TO THE CITY COUNCIL WITH A RECOMMENDATION TO APPROVE. APPROVED 6-0 (6:48 PM)

2) 2016 Planning Commission Work Program Discussion (6:50 PM)

Grumbach summarized the Commission's 2015 accomplishments. The Commissioners then began discussing the 2016 work plan. After discussion there was consensus among the Commissioners to prioritize the list as follows:

1. Sign Code
2. Grading and Drainage Regulations
3. Home Occupation – Home Businesses
4. Construction Mitigation Plan – Review and Update
5. Bonus Structural Coverage – Based on height
6. Comprehensive Plan – Subject to funding
7. Wireless Communication Code Amendments
8. Zoning Incentives for Sustainability

There was an inquiry by the Commissioners on sidewalks and crosswalks. Michael Sauerwein, City Manager, was in the audience and responded by remarking on the City's vision of a 'Walkable Medina Plan,' which includes improvements such as installing new and extending existing sidewalks, adding crosswalks and moving utilities underground. He stated this is a ten year plan and there would be more detailed information in 2016.

Commissioner Doud commented on the 520 project, asking for information on any milestones that may have been reached. Grumbach stated he would update the Commission on the 520 project throughout the year during their future meetings.

Chair Reeves expressed his interest in promoting green development. Other Commissioners echoed Chair Reeves. Grumbach responded that there are specific groups that can help educated the Commissioners on this subject. He stated he would look into scheduling a presentation for a future Planning Commission Meeting.

ADJOURNMENT

MOTION REEVES / SECOND NELSON TO ADJOURN THE NOVEMBER 24, 2015, PLANNING COMMISSION MEETING. APPROVED 6 – 0. (8:07 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, January 26, 2016 at 6:00 PM.

Minutes taken by:



Kristin McKenna
Development Services Coordinator

