

CITY OF MEDINA
Planning Commission Meeting

April 26, 2016
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of April 26, 2016, was called to order at 6:17 PM by Chair Reeves.

ROLL CALL

Present: David Doud, Mark Nelson (arrived 6:20), Peter Papano, Vice-Chair Shawn Schubring and Chair Randy Reeves.

Absent: Jeanne Carlson (excused)

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator
Chris Ruiz, City Engineer Consultant

ANNOUNCEMENTS (6:18 PM)

Grumbach made the following announcements:

- Seethu Babu had resigned from the Planning Commission and Commissioner Papano's term expires June 30th, 2016.
- The City advertised the open positions and the City Council Personnel Committee has started the interviewing process.
- Council adopted the Comprehensive Plan amendments and approved the Marijuana Ordinance at their April 11th meeting.
- There are two Planning Commission meetings next month scheduled for Monday May 23rd and Tuesday May 24th.
- If there are any problems with the City issued iPad, please turn them in to be fixed.

APPROVAL OF MINUTES (6:25PM)

MOTION SCHUBRING / SECOND NELSON TO APPROVE THE MINUTES OF THE MARCH 22, 2016 PLANNING COMMISSION MEETING. APPROVED 5 – 0. (6:25 PM)

AUDIENCE PARTICIPATION

There was no audience participation.

PUBLIC HEARINGS

There was no public hearing.

OTHER BUSINESS (6:25 PM)

1) Update to drainage and grading regulations

City Consultant Engineer Chris Ruiz and Director of Development Services Robert Grumbach presented an overview of the updates to the drainage and grading regulations, noting that the updates are necessary to be compliant with the Department of Ecology's Construction Storm-water General Permit. They highlighted new requirements to explore the feasibility of infiltrating storm water. Commissioners expressed concern on the potential increase of financial costs the new rules will have on property owners. Grumbach responded that a decision had been made during the last budget cycle to wait until 2017 to look at the feasibility of storm water infiltration on a city-wide basis and in the meantime, individual projects will be responsible for this analysis. Commissioner Nelson suggested the City talk to civil engineers. Grumbach asked Commissioners to provide any recommendations on soils experts to talk with them at their next meeting. Grumbach will provide an updated draft on the regulations at the next regular meeting.

2) Continued Comprehensive Review of MMC 20.30.020 – Sign Code

A draft regarding the sign code standards was distributed to the Commissioners by Grumbach. He stated the goal of the sign regulations is to protect the residential setting of the City. Grumbach then began to lead the Commissioners through a discussion on the standards. The Commissioners had a lengthy discussion regarding signage standards for non-commercial speech and those for business establishment. They discussed policy and whether to increase signage standards for non-commercial signs to those of business establishments or to decrease the business establishment signage to those of non-commercial signs. Due to the hour, the Commission agreed to table the discussion until the next meeting.

3) Topics briefing

Grumbach handed out an updated Planning Commission work program and a draft of a revised View and Sunlight ordinance. He briefed the Commissioners on the action the Council took to re-prioritizing the work program list by adding the View and Sunlight ordinance to their work program. He noted that the Planning Commission will pick this up as a work item at a later date.

Grumbach also briefed the Commissioners on the State Route 520 expansions joint noise confirming that WSDOT is taking this issue seriously and is working with the City on coming up with a solution to address the issue.

ADJOURNMENT

MOTION DOUD / SECOND SCHUBRING TO ADJOURN THE APRIL 26, 2016
PLANNING COMMISSION MEETING. APPROVED 5 – 0. (8:19 PM)

A Special joint meeting with City Council, Planning Commission and Park Board is scheduled for Monday, May 23, 2016 at 5:30 PM.

The next regular Planning Commission meeting is scheduled for Tuesday, May 24, 2016 at 6:00 PM.

Minutes taken by:



Kristin McKenna
Development Services Coordinator