

CITY OF MEDINA
Planning Commission Meeting

May 24, 2016
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of May 24, 2016, was called to order at 6:00 PM by Chair Reeves.

ROLL CALL

Present: Jeanne Carlson, David Doud (exited at 6:45 pm - excused), Jen Garone, Mark Nelson, Peter Papano, Vice-Chair Shawn Schubring and Chair Randy Reeves.

Absent:

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator
Chris Ruiz, City Engineer Consultant

ANNOUNCEMENTS (6:01 PM)

Chair Reeves welcomed new Commissioner Garone. He also thanked Commissioner Papano for being a part of the Planning Commission and expressed how much he will be missed.

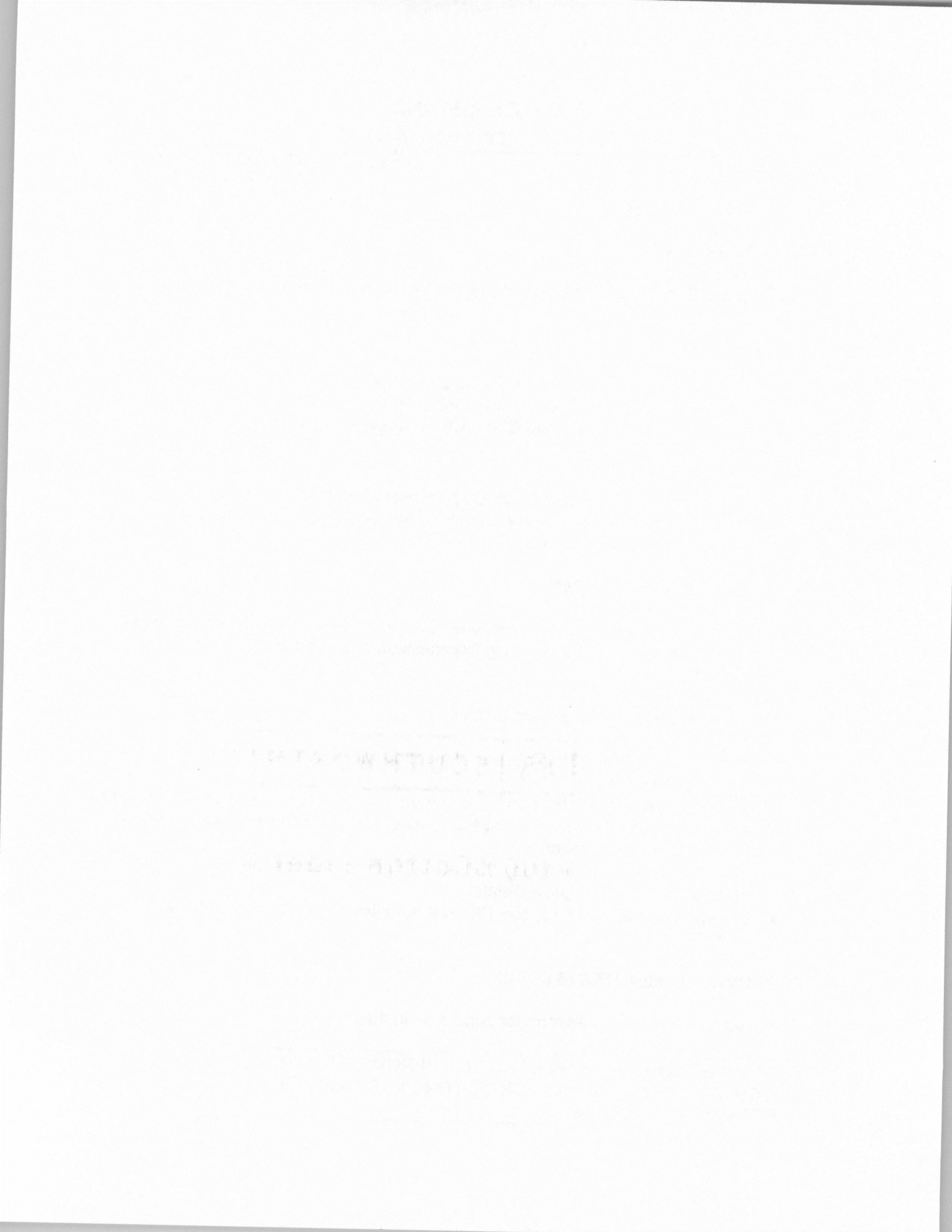
Grumbach made the following announcements:

- The cancelled May 23rd joint special meeting will be rescheduled to a new date to be determined.
- There are several CMP hearings coming up in the next couple of months and he asked for a discussion about scheduling additional meetings be included at the end of tonight's meeting.
- There is an open house May 25th at 6:00 pm to discuss the 84th Avenue NE and NE 24th Street improvements.
- Beginning July 1st, 2016, the City will start issuing plumbing and gas piping permits.

APPROVAL OF MINUTES (6:06PM)

Commissioner Nelson noted a minor correction in the minutes.

MOTION NELSON / SECOND DOUD TO APPROVE THE MINUTES OF THE APRIL 26, 2016 PLANNING COMMISSION MEETING WITH AMENDMENT. APPROVED 7-0. (6:06 PM)



AUDIENCE PARTICIPATION

There was no audience participation.

PUBLIC HEARINGS

There was no public hearing.

OTHER BUSINESS (6:07 PM)

MOTION REEVES / SECOND SCHUBRING TO OFFICIALLY EXPRESS THE COMMISSION'S APPRECIATION FOR PAPANO'S LONG STANDING SERVICE TO THE PLANNING COMMISSION AND TO THE CITY OF MEDINA. APPROVED 6- 0. PAPANO ABSTAINED (6:07 PM)

- 1) Continued discussion on updates to drainage and grading regulations

Grumbach briefed the Commissioners that he and Commissioner Nelson met with the drainage consultants mentioned at the previous meeting. They provided helpful information on the City's update efforts. Grumbach noted they gave a contact at the University of Washington he would follow-up on for possible help looking at the feasibility of storm water infiltration.

Grumbach summarized the discussion from the prior meeting. He distributed an updated draft of regulations and reviewed the changes with the Commissioners. City Engineer Consultant, Chris Ruiz, briefed the Commissioners on the differences between the current regulations and updated regulations. Grumbach and Ruiz responded to questions from the Commissioners. The Commissioners expressed overall satisfaction with the drafted updates. Grumbach said he would bring the final draft on the regulations to the next meeting.

- 2) Continued Discussion on Comprehensive Review of MMC 20.30.020 – Sign Code

Grumbach began by recapping the policy discussion from the last meeting on whether to increase signage standards for non-commercial signs to those of business establishments, or to decrease the business establishment signage to those of non-commercial signs. He also reminded the Commissioners that the goal of the sign regulations is to protect the residential setting of the City. Grumbach then began to lead the Commissioners through a review of the draft.

A discussion ensued pertaining to the following sections of 20.30.20:

- A: Purpose
- B: General provisions
- C: Prohibited signs
- D: Exempt signs
- E: Application of sign development standards

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F: Non-residential sign development standards

Table 20.30.020(F)(1) Non-residential Permanent Sign Development Standards

Table 20.30.020(F)(2) Non-residential Temporary Sign Development Standards

During the discussion Grumbach responded to questions about content vs design and size, defective signs, signs in city parks, traffic control signs and conditional use permits.

The Commissioners discussed the advantages and disadvantages of requiring conditional use permits for signs. There was a consensus to remove the requirement for a conditional use permit for signs. There were also several suggestions and comments regarding minor alterations to the code language.

The review of Table 20.30.020(F)(1), Non-residential Commercial Sign Development Standards, launched a very extensive discussion regarding the maximum number of signs per public street frontage. Due to the time the Commissioners agreed to table this discussion. The Commissioners began discussion on Table 20.30.020(F)(2), but due to the hour, tabled the discussion until the next meeting.

3) Discussion on upcoming meetings

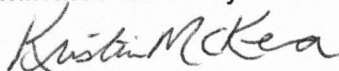
Grumbach briefed the Commissioners on upcoming work items. With the upcoming agendas full due to construction mitigation plan hearings, the Commissioners agreed to hold special meetings to continue making progress on the sign code. Grumbach will send emails to Commissioners to coordinate a date and time.

ADJOURNMENT

MOTION PAPANO / SECOND CARLSON TO ADJOURN THE MAY 24, 2016
PLANNING COMMISSION MEETING. APPROVED 6 – 0. (8:41 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, June 28, 2016 at 6:00 PM.

Minutes taken by:



Kristin McKenna
Development Services Coordinator

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