

CITY OF MEDINA
Planning Commission Meeting

October 24, 2017
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of October 24, 2017, was called to order at 6:01 PM by Chair Schubring.

ROLL CALL

Present: Jeanne Carlson, Jen Garone, Mark Nelson, Jessica Rossman, Randy Reeves and Shawn Schubring.

Absent: Laurel Preston (excused)

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator
Leilani Fisher, Assistant City Attorney

ANNOUNCEMENTS (6:02 PM)

Grumbach made the following announcements:

- The Council will be taking action on the City budget at the November 13th Council meeting.
- The 84th/24th street project design is nearly complete. There will be a presentation at the December 13th Council meeting.

AUDIENCE PARTICIPATION

None

APPROVAL OF MINUTES (6:06 PM)

MOTION NELSON / SECOND REEVES TO APPROVE THE MINUTES OF THE SEPTEMBER 26, 2017 PLANNING COMMISSION MEETING. APPROVED 6-0 (6:06 PM)

PUBLIC HEARINGS

There was no public hearing

OTHER BUSINESS (6:07 PM)

1) View and Sunlight Obstruction – continued discussion

Grumbach summarized the discussion from the prior meeting and reviewed updates to the draft with the Commissioners, including requirements for right-of-way tree removals. He reminded the Commissioners that the proposal creates a local Hearing Examiner process to resolve neighbor disputes regarding trees and vegetation obstructing view and sunlight.

The Commissioners discussed the updates and the alternative presented. Fisher and Grumbach assisted in further clarifying the proposed draft updates and responded to questions regarding statute of limitations, removal of trees in the City right-of-way, applying the current tree code to the view and sunlight proposal, cost allocations and the defensibility of the proposed ordinance.

After the discussion, a motion was made.

MOTION NELSON / SECOND REEVES TO APPROVE THE PLANNING COMMISSION RECOMMENDATION AS PROPOSED, WITH THE FOLLOWING CHANGES; SECTION 8.08.060: STRIKING THE WORD REDRESS IN THE SENTENCE *THE FOLLOWING ARE NOT ELIGIBLE FOR REDRESS UNDER THIS CHAPTER*, AND, THE AMENDMENT OF RECOMMENDING THE ALTERNATIVE SECTION 4 OF PAGE 13 OF THE PROPOSED RECOMMENDATION. APPROVED 4 – 2 (ROSSMAN AND GARONE OPPOSED) (7:05 PM)

2) Real Estate and Event / Illumination of Signs – continued discussion on real estate and construction signs / new discussion on illumination of signs

Grumbach recapped the last discussion and reminded the Commissioners of Council's directions, also saying there is an additional request from Council to review the section on sign illumination. Grumbach reviewed with the Commissioners a list of possible code alternatives beginning with alternatives relating to illumination. The Commissioners discussed the options on illumination and there was consensus for Grumbach to bring more information on Option 1A and Option 4 to their next meeting.

Joe Meisenheimer commented on the sign code saying he encourages the Commissioners to maintain the language allowing real estate signs to be 5 square feet and A-boards to be 4 square feet. He also answered questions from the Commissioners on the timing of real estate sign removal and illumination.

Grumbach reviewed with the Commissioners the list of possible code alternatives relating to real estate and construction signs. Grumbach responded to questions from the Commissioners and clarified the alternative code language. The Commissioners had suggestions and comments throughout the discussion regarding minor alterations to the code language. They also suggested including pictures as a guide to help clarify sign standards. Grumbach will bring updated language along with pictures to the next meeting.

3) Discuss remaining meeting dates for 2017

The Commissioners discussed their remaining 2017 scheduled meetings. After the discussion, a motion was made.

MOTION GARONE / SECOND REEVES TO MAINTAIN THE NOVEMBER 28, 2017 PLANNING COMMISSION MEETING AND CANCEL THE DECEMBER 26, 2017 PLANNING COMMISSION MEETING. APPROVED 6-0 (8:19 PM)

ADJOURNMENT

MOTION GARONE / SECOND CARLSON TO ADJOURN THE OCTOBER 24, 2017 PLANNING COMMISSION MEETING. APPROVED 6-0 (8:20 PM)

The next Planning Commission meeting is scheduled for Tuesday, November 28, 2017 at 6:00 PM.

Minutes taken by:


Kristin McKenna
Development Services Coordinator