

CITY OF MEDINA
Planning Commission Meeting

January 23, 2018
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of January 23, 2018, was called to order at 6:02 PM by Chair Schubring.

ROLL CALL

Present: Jeanne Carlson, David Langworthy, Mark Nelson, Laurel Preston, Randy Reeves, Shawn Schubring and Nicole Truitt.

Absent: None

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator
Leilani Fisher, Assistant City Attorney

Chair Schubring welcomed new Commissioners David Langworthy and Nicole Truitt.

ELECTIONS (6:04PM)

Schubring turned the meeting over to Vice-Chair Reeves who called for nominations for the 2018 Planning Commission Chair.

MOTION NELSON TO NOMINATE COMMISSIONER SCHUBRING AS PLANNING COMMISSION CHAIR. APPROVED 7 – 0*. (6:05 PM)

*Note: no other nominations were made for chair.

Reeves turned the meeting over to Chair Schubring who called for nominations for 2018 Planning Commission Vice-Chair.

MOTION NELSON TO NOMINATE COMMISSIONER REEVES AS PLANNING COMMISSION VICE CHAIR. APPROVED 7 – 0*. (6:05 PM)

*Note: no other nominations were made for vice-chair.

ANNOUNCEMENTS (6:06 PM)

Grumbach made the following announcements:

- Council member Atkins was elected Mayor and Council member Rossman was elected Deputy Mayor.
- Requested Commissioners submit pictures for the City's new website. However, he noted it is not a requirement to have your picture displayed.
- Draft of agenda item 6 under Other Business has not been completed and will be removed from the agenda.
- Confirmed interest for scheduling a Hearing Examiner presentation on quasi-judicial hearings.
- Council voted to approve in December and then voted to rescind in January The View and Sunlight ordinance.
- The City Attorney has submitted her resignation and this is Assistant City Attorney Leilani Fisher last meeting.

Grumbach and the Commissioners expressed their gratitude to Fisher for all her assistance and guidance she has provided to the Planning Commission.

APPROVAL OF MINUTES (6:12 PM)

MOTION NELSON / SECOND REEVES TO APPROVE THE MINUTES OF THE NOVEMBER 28, 2017 PLANNING COMMISSION MEETING.
APPROVED 7-0. (6:12 PM)

AUDIENCE PARTICIPATION (6:13 PM)

There was consensus by the Commissioners to have public comment follow the agenda items.

PUBLIC HEARINGS

There was no public hearing

OTHER BUSINESS (6:16 PM)

- 1) Discussion on 2018 Approved Planning Commission Work Program

Grumbach reviewed the 2018 work plan approved by the Council as recommended by the Planning Commission, although the Council asked that the Commissioners work on the area wide map amendments as soon as possible. He also stated that in January, the Council assigned another code amendment to their work program.

2) Area-wide Map Amendments w/ supporting code amendment for golf course

Grumbach gave a brief history behind the Area-wide Map Amendments and explained the process to complete the amendments.

Kirk Wheeler commented in support of the map amendments and spoke on St. Thomas school's strategic vision and program development. Wheeler also responded to questions from the Commissioners.

Susan Conway commented in support of the map amendments and explained the school's design concepts. Conway also responded to questions from the Commissioners.

Ian Morrison commented in support of the map amendments. He requested that the City consider changes to the code to allow for a rooftop play area. He submitted a handout to the Commissioners. Morrison responded to questions from the Commissioners and commented on the variance process.

After a brief discussion, there was consensus among the Commissioners to have Grumbach bring additional information to their next meeting. Grumbach will separate the text amendment from the map amendment and process these individually.

3) Code Amendment to Chapter 20.81 MMC - Text Amendment Procedures

Grumbach lead the discussion by explaining why the Text Amendment Procedures were added to the 2018 work program, stating that Council wanted to have additional flexibility. Questions came up about the change in MMC 20.81.040(C). After some discussion, Grumbach provided an email written by Council member Rossman to help explain the proposed change. After questions about the change continued, Grumbach provided an alternative version of MMC 20.81.040(C) to the commissioners for discussion.

MOTION NELSON / SECOND SCHUBRING TO RECOMMEND APPROVING THE COUNCIL'S PROPOSED CHANGES TO THE TEXT AMENDMENT PROCEDURES WITH MMC 20.81.040(C) CHANGED TO READ: "THE PLANNING COMMISSION'S WRITTEN RECOMMENDATION SHALL BE PRESENTED TO THE CITY COUNCIL UNCHANGED AND ACCOMPANIED BY A STAFF REPORT THAT INCLUDES ANY PROPOSED CHANGES TO THE PLANNING COMMISSION'S RECOMMENDATION. IF ANY PROPOSED CHANGES ARE SUBSTANTIVELY DIFFERENT FROM THE PLANNING COMMISSION'S RECOMMENDATION, THE CITY COUNCIL MAY REMAND THE CHANGES TO THE PLANNING COMMISSION BEFORE PROCEEDING FURTHER WITH ACTION ON THE AMENDMENT."

Discussion on the motion followed. Council members Rossman and Adkins were in the audience and responded to questions from the Commissioners. During the discussion another motion was made.

MOTION CARLSON / SECOND REEVES TO TABLE THE DISCUSSION UNTIL THE NEXT PLANNING COMMISSION MEETING. FAILED 2-5. (8:12 PM)

Further discussion followed.

MOTION NELSON / SECOND SCHUBRING TO APPROVE THE ORIGINAL MOTION. APPROVED 7-0. (8:15 PM)

At this point, 8:17 PM, Commissioner Langworthy exited the meeting.

4) Continued discussion on Sign Code Amendments

Grumbach reviewed with the Commissioners the draft recommendation and alternative draft recommendation that were in the packets.

Randy Bannecker commented in support of the sign code amendments and thanked the Commissioners for all the effort they have put in to it.

The Commissioners discussed the draft proposals. There was consensus among the Commissioners to use the alternative recommendation proposal and schedule a public hearing.

After some discussion about illumination, Grumbach stated he will try to locate the reports he used as references and an illumination engineer to provide additional feedback.

5) Discussion on special meeting schedule

After discussion the Commissioners decided not to hold a special meeting unless they get behind.

ADJOURNMENT

MOTION REEVES / SECOND NELSON TO ADJOURN THE JANUARY 23, 2018 PLANNING COMMISSION MEETING. APPROVED 6-0 (8:37 PM)

The next Planning Commission meeting is scheduled for Tuesday, February 27, 2018 at 6:00 PM.

Minutes taken by:


Kristin McKenna
Development Services Coordinator