

**CITY OF MEDINA**  
Park Board Meeting Minutes

*Tuesday, January 20, 2015*

*Medina City Hall | Council Chambers*

**CALL TO ORDER**

Chair Adam called the January 20, 2015, Medina Park Board meeting to order at 4:56 p.m.

**ROLL CALL**

Present: Miles Adam, Drew Blazey, Gabriele Dickmann, Susan Loren-Taylor, Penny Martin, Collette McMullen

Absent: Susan Flagg

Staff Present: Joe Willis, Director of Public Works; Steve Burns, Police Chief; Michael Sauerwein, City Manager; Linda Crum, Police Records Manager; Pat Crickmore, Public Works Supervisor; Jen Newton, Deputy City Clerk.

**WELCOME (4:56 p.m.)**

Chair Adam welcomed park board, staff and public to the meeting. Chair Adam introduced Jen Newton to the Park Board as the new Deputy City Clerk for the City of Medina. Chair Adam then turned the meeting over to Deputy City Clerk Newton to elect the 2015 Park Board Chair.

Election of Chair and Vice-Chair (4:57 p.m.)

Deputy City Clerk Newton called for nominations of Park Board Chair. Board member Loren-Taylor nominated Miles Adam, board member Dickmann nominated Susan Flagg in absence. Adam received a majority vote 5 to 1. Adam accepted Park Board Chair position for 2015. Deputy City Clerk Newton turned the meeting back over to Chair Adam.

Chair Adam called for nominations of Vice-Chair. Board member Martin nominated Drew Blazey, board member Blazey nominated Susan Flagg in absence. Blazey received a majority vote of 5 to 1. Blazey is the 2015 Park Board Vice-Chair.

**ANNOUNCEMENTS (5:01 p.m.)**

Chair Adam announced that the Director of Public Works, Joe Willis is retiring. The retirement celebration will be January 29<sup>th</sup>, 2015 at the 520 Bar & Grill in Bellevue. Chair Adam urged Park Board Committee members to attend. Adam thanked Willis for his service to the City of Medina.

**APPROVAL OF MINUTES**

MOTION BLAZEY AND SECOND MARTIN TO APPROVE THE NOVEMBER 17, 2014 PARK BOARD MEETING MINUTES AND MOTION CARRIED 6-0 (FLAGG ABSENT) AT 5:02 PM.

**PUBLIC COMMENT (5:03 p.m.)**

Medina Resident Cindy Adkins who lives at 7621 NE 10<sup>th</sup> St. informed the board that the planning commission is reviewing the comprehensive plan which includes a section on parks and open space. She wanted to make sure the board was aware. She also explained the legal obligation to the City of public trust; holding parks and natural areas in trust for the public. Adkins

made a suggestion to designate the green space between the post office and Medina Grocery (Green Store) as park space. Adkins also gave an update on the T-mobile cell tower at Fairweather Park. Question from board member Martin about the tower and where the location of the tower would be. Martin thought the location appeared to be intrusive. Adkins gave more details about the legalities and location of the tower.

**NEW BUSINESS** (5:09 p.m.)

Lifeguard Presentation (5:09 pm)

Linda Crum presented on the 2014 lifeguard program. Her presentation included discussion on the expanded swim area, introductions of the 2014 lifeguards, thanks to the Seattle Harbor Patrol for their help in the swim area buoy line set-up, lifeguard training and certifications, geese issues and solutions, the need for a solution to the rock steps, and repairing the floating dock. The lifeguard season starts in mid to late June.

Review of Park Assignments (5:30 p.m.)

Chair Adam asked board members to review the list and confirm park assignments for 2015. There were no objections.

Review of 2014/2015 Park Projects (5:31 p.m.)

Chair Adam reviewed park projects for 2014/2015. He indicated that Pat Crickmore and Jen Newton will give monthly status updates to the Park Board. Adam also identified the 2016 proposed park project list and explained that the board will identify projects and add them to this list. The list will need to be compiled and proposed to the City in time for the 2016 budget.

Chair Adam also reminded park board members that City Council approved hiring two (2) seasonal park workers to assist public works this summer in Park Board requests.

City Manager Presentation (5:35 p.m.)

City Manager, Mike Sauerwein presented on how upcoming park projects could be presented to city residents, boards, commissions, and City Council. He will bring examples of presentation materials of park projects to Park Board in February for discussion. City Manager, Mike Sauerwein then discussed a plan for City Council to do a park project tour at the March 2015 City Council meeting.

Board members had questions concerning the Medina Park pond project and why it needed to wait until the end of summer. City Manager, Mike Sauerwein explained the process.

**OTHER BUSINESS** (5:45 p.m.)

Chair Adam asked board members if they wanted any discussion of the approved 2015 Park Board work plan or the approved 2015 Park Board meeting calendar.

MOTION ADAM/SECOND BLAZEY TO HAVE THE 2014 WORK PLAN REPORT AND THE 2015 PARK BOARD WORK PLAN BE PRESENTED TO CITY COUNCIL IN THE DIRECTOR OF PUBLIC WORKS FEBRUARY REPORT TO CITY COUNCIL. MOTION CARRIED 6-0 AT 5:46 PM.
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Easter Egg Hunt (5:47 p.m.)

Chair Adam will have a summary of the annual Easter Egg Hunt prepared for the next Park Board meeting. He wanted board members to know that the hunt is scheduled for Saturday, April 4<sup>th</sup>, Egg assembly is scheduled for Friday, April 3<sup>rd</sup> in Council Chambers starting at 4:00 p.m. He also explained the City increased the budget for the event to \$150.00.

**PARK REPORTS (5:50 pm)**

Vice Chair Blazey presented several photos of the new infrastructure, park improvements, and other great park photos.

Fairweather – Board member McMullen, nothing to add.

Viewpoint – Board member Loren-Taylor the bench looks fabulous. Chair Adam commented on the hedge trimming.

Medina Park – Board member Dickmann said the park looked good and there are a lot of plaques and memorials. Board member Loren-Taylor, said it looks good. Board member McMullen, said it looks good. Chair Adam asked a question about park signs, Public Works Supervisor Pat Crickmore explained they are being replaced. Chair Adam complemented Public Works crew on the holiday lights.

Medina Beach Park – Board member Dickmann one branch had fallen during the storm, other than that, nothing new. Chair Adam thanked Pat for the new benches. Question about path surfaces. Public works Director Joe Willis explained it has to do with the park master plan.

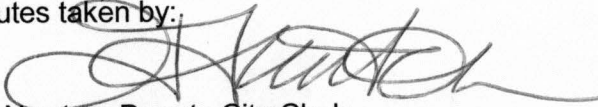
Lake Lane – Board member Martin had nothing new.

Indian Trail – Board member Martin said everything looks fine.

**ADJOURNMENT**

The January 20, 2015 meeting of the Medina Park Board adjourned at 6:09 p.m.

Minutes taken by:



Jen Newton, Deputy City Clerk