

MEDINA CITY COUNCIL
REGULAR MEETING MINUTES

January 8, 2007
6:00 pm

Medina City Hall
501 Evergreen Point Road

EXECUTIVE SESSION

The city council convened in executive session at 6:00 pm for the purpose of discussing city manager recruitment. Mayor Adam, Biglow, Blazey, Lawrence, Phelps, and Vall-Spinosa; and Dick Cushing of Waldron and Company were present.

Executive session adjourned at approximately 7:20 pm.

CALL TO ORDER

Mayor called the January 8, 2007, Medina City Council Regular Meeting to order at 7:25 pm.

ROLL CALL

Present: Miles Adam, Lucius Biglow, Drew Blazey, James Lawrence, Katie Phelps, and Pete Vall-Spinosa

Absent: Robert Rudolph (*excused*)

City Staff Present: Roger Crum, Interim City Manager; Wayne Tanaka, City Attorney, Ogden Murphy Wallace; Jeff Chen, Chief of Police; Joe Willis, Director of Public Works; Joseph Gellings, Director of Development Services; and Pam Greytak, Administrative Assistant

MEETING AGENDA

The meeting agenda was approved by unanimous council consent.

ANNOUNCEMENTS

Mayor (7:26 pm)

Mayor commended staff for their efforts during the December windstorm. Mayor announced the state will be testing two types of pavement this summer as options for a quieter SR-520. Mayor announced that residents would have an opportunity to meet the city manager candidates at a community reception on January 25, 2007 at 5:30 pm.

CONSENT AGENDA

(7:29 pm)

Blazey mentioned that 2006 pass-thru collections were at 30%. Crum explained pass-thru charges would be discussed at the February City Council meeting. Mayor inquired about engineering consultant charges reflected in the pass-thru charges. Gellings explained construction mitigation plans are charged at a flat fee with zero pass-thru charges.

MOTION VALL-SPINOSA AND SECOND BLAZEY TO APPROVE CONSENT AGENDA ITEMS:

- December 11, 2006 City Council Regular Meeting Minutes
- December 21, 2006 City Council Special Meeting Minutes
- December 2006 Check/Finance Officers Report

MOTION CARRIED 6-0 AT 7:32 PM.

AUDIENCE PARTICIPATION

No audience participation.

REPORTS

(7:33 pm)

Police Department (7:33 pm)

Chen reviewed Police Department's 2006 year-end report. Vall-Spinosa and Chen discussed crime prevention cameras in Hunts Point. Phelps acknowledged Police Department's efforts during the recent windstorm. Mayor commended Chen for decrease of the more critical crimes.

Development Services (7:40 pm)

Mayor requested that Gellings include an updated task force work plan in the February agenda packet. Phelps thanked Gellings for sending residents an E-lert regarding recent tree policies.

Emergency Services Committee (7:42 pm)

Scott Hannah stated that City Hall should be equipped with a new generator.

City Manager (7:45 pm)

At Crum's request, Chen explained function of city's new Clear W're antenna. Chen explained installation was completed at no charge and its purpose is to improve Police Department's computer system.

Crum summarized the city's response to the December windstorm. Phelps and Crum discussed expectations of city staff.

Crum and Lawrence discussed potential contract with local gas station to provide fuel for city vehicles during emergencies.

Crum answered Mayor's inquiries regarding letter to Legislature concerning streamlined sales tax, municipal court clarification of our authority to enter in joint contracts, and continuation of SR-520 bridge replacement with mitigation appropriate to Medina.

Chen verified for Phelps that Overlake Golf and Country Club is the city's designated emergency shelter. Phelps commented that Comcast's local TV access would be a good resource for posting city information.

Public Works Department (8:02 pm)

Willis summarized Public Works response to the December windstorm. He reviewed progress of NE 8th sidewalk; construction of Evergreen Point Road rock wall; and inadequate fuel storage. Willis and Mayor discussed 2007 holiday tree lights. Mayor requested a monthly update concerning City Hall expansion and Medina Beach Park project.

Emergency Preparedness (8:06 pm)

Doug Epstein, Chair, Emergency Preparedness Committee, assessed city's response to the December windstorm. He recapped importance of anticipating emergencies, improving communication and qualifying for federal grants.

PUBLIC HEARING

(8:13 pm)

City of Medina Hazardous Mitigation Plan (8:14 pm)

Crum reviewed and recommended approval of Hazardous Mitigation Plan. Crum explained plan would be evaluated again in September, and could be referred to if applying for grant funding.

MOTION VALL-SPINOSA AND SECOND LAWRENCE TO ADOPT HAZARD MITIGATION PLAN, RESOLUTION NO. 320. MOTION CARRIED 6-0 AT 8:17 PM.

Construction Mitigation Plan (CMP) Process Modifications (8:18 pm)

Gellings reported CMP Process Modifications report is a follow-up to August 2006 report.

Planning Commission Chair Mark Nelson listed triggers where Commission and staff were in conflict. Nelson provided Council with documentation outlining differing triggers. These included total floor area, cost of project, and building within a set back.

(Public hearing closed at 8:29 pm)

Gellings reviewed report and noted staff and planning commission recommendations. Councilmembers discussed construction project values and parking triggers; certificate of occupancy; administrative decision appeals; construction work hours; and CMP fee schedule.

MOTION PHELPS AND SECOND LAWRENCE TO APPROVE ORDINANCE NO. 800, CONSTRUCTION PLAN PROCESS MODIFICATION, WITH THE FOLLOWING AMENDMENTS:

- STAFF APPROVED TAILORED CONSTRUCTION MITIGATION REQUIRED IF TOTAL PROJECT COST IS ESTIMATED TO EXCEED \$750,000.
- PUBLIC HEARING TAILORED CONSTRUCTION MITIGATION REQUIRED IF TOTAL CONSTRUCTION COSTS EXCEED \$1.5 MILLION.
- CONSTRUCTION WORK HOURS WILL BE 7:00 AM - 7:00 PM MONDAY THROUGH FRIDAY AND 8:00 AM - 5:00 PM ON SATURDAY.
- RESIDENTS MAY APPEAL ADMINISTRATIVE DECISIONS TO MEDINA PLANNING COMMISSION.

MOTION PASSED 6-0 AT 9:18 PM.

OTHER BUSINESS

2007 Fee Schedule (9:19 pm)

Crum recommended continuing with 2006 Fee Schedule, with exception of change in tree mitigation permit fees. Crum noted that due to redundancy, grading permit fees on page five would be deleted.

MOTION VALL-SPINOSA AND SECOND BLAZEY TO ADOPT 2007 FEE SCHEDULE WITH THE FOLLOWING AMENDMENT:

- REMOVE GRADING PERMIT SECTION FROM CHAPTER 15.04 ON PAGE FIVE

MOTION PASSED 6-0 AT 9:23 PM.

2007 Study Session Calendar (9:23 pm)

Following discussion, councilmembers agreed to hold regular meetings rather than study sessions. They confirmed the second meeting would still be held every odd month. Councilmembers were in agreement that staff would discontinue their usual report, but instead, provide an informal briefing at the start of each meeting. There was consensus to continue using the state holiday calendar and to vote at 10:00 pm to extend meetings.

Preliminary 2006 Year-End Financial Report (9:55 pm)

Crum announced council would receive final year-end financial report at the February city council meeting. Jan Burdue was recognized for her hard work closing out year-end financials and processing retroactive employee pay for three ratified union contracts.

Council Agenda Calendar (9:58 pm)

Council discussed agenda calendar.

NEW BUSINESS

Crime Prevention Surveillance Cameras

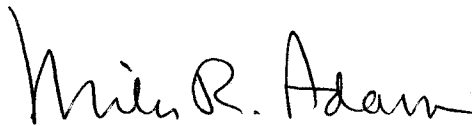
Vall-Spinosa requested if Chief Chen could provide a comprehensive report regarding surveillance cameras. Mayor suggested report include cost estimates and Blazey remarked he would like proposal to include cameras with night capabilities.

ADJOURNMENT

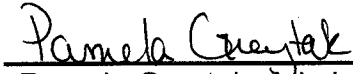
MOTION BLAZEY AND SECOND LAWRENCE TO ADJOURN THE JANUARY 8, 2007 CITY COUNCIL REGULAR MEETING, MOTION PASSED 6-0 AT 10:00 PM

The January 8, 2007 Regular Meeting of the Medina City Council adjourned at 10:00 pm.

The City Council will hold a Regular Meeting Monday, January 22, 2007 at 7:00 pm.



Miles R. Adam, Mayor

Attest: 
Pamela Greytak, Admin. Asst.