

**MEDINA CITY COUNCIL  
REGULAR MEETING MINUTES**  
*Medina City Hall Council Chambers  
July 13, 2009; 6:30 pm*

**CALL TO ORDER**

The July 13, 2009, Regular Meeting of the Medina City Council was called to order by Mayor Nelson at 6:36 pm.

**ROLL CALL**

Council Members Present: Lucius Biglow, Drew Blazey, Bret Jordan, Jim Lawrence, Mark Nelson, Bob Rudolph, and Shawn Whitney

City Staff Present: Donna Hanson, City Manager; Wayne Tanaka, City Attorney, Ogden Murphy Wallace; Jeff Chen, Chief of Police; Robert Grumbach, Development Services Director; and Rachel Baker, City Clerk

Mayor Nelson led Council, staff and audience members in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

To agenda item "Professional Service Agreements for Shoreline Management Program Consultants," the city council added a second action item, "Authorization for City Manager to Sign Shoreline Grant Agreement." Agenda was approved as amended.

**PRESENTATION**

Tracey Dunlap, Finance & Administration Director for the city of Kirkland and Mike Bailey, Finance Director for the city of Redmond spoke to council regarding year to date 2009 budget revenues and expenditures, provided observations concerning the city's 2009 budget, offered considerations for the city's 2010 budget and suggested what the city might require of a finance director.

**PUBLIC COMMENT**

Mayor opened public comment period at 7:25 pm.

Doug Dicharry thanked city manager for scheduling finance presentation. He supported the recommended salary range increase for finance director.

Henry Paulman urged council to finish security camera project during 2009.

Comment period closed at 7:27 pm.

## REPORTS AND ANNOUNCEMENTS

Mayor acknowledged the service provided by the following exiting volunteers: Kirk Beardsley and Jim Frank for time served on the Medina planning commission and Heija Nunn for time served on the Medina park board. Mayor summarized the personnel committee's appointment recommendation of Ching-Pi Wang to planning commission position five, and provided dates for the 2009 Medina Days celebration.

Council member Rudolph reported on jet noise matter and council added item to the August agenda for discussion and possible council action. Rudolph raised a question regarding the expanded length of the proposed State Route 520 maintenance dock and suggested council consider an extension to the length of the Medina Beach Park viewing pier. Council requested additional information regarding both docks be available during August meeting.

Council member Whitney said she went to the Association of Washington Cities annual conference in Spokane and summarized public records session.

Grumbach reported on status of State Route 520 tolling, environmental impact study and maintenance dock and facility. Tanaka suggested staff develop a project timeline in order for council to develop a timely resolution in response to proposed project and council agreed. Grumbach summarized noise enforcement issue provided in staff report. Council concurred to place item on August agenda for further discussion.

Willis summarized staff report concerning status of security camera project and traffic study.

Chen spoke about H1N1 virus and conveyed swine flu information is linked on the city's website under emergency preparedness.

## CONSENT AGENDA

MOTION JORDAN AND SECOND BLAZEY TO APPROVE CONSENT AGENDA ITEMS AND MOTION CARRIED 7-0 AT 8:15 PM.

- Approval of June 8, 2009 City Council Regular Meeting Minutes
- Approval of June 29, 2009 City Council Special Meeting Minutes
- Approval of June 2009 Checks/Finance Officer's Report
  - Claim check numbers 75369 through 75536 in the amount of \$213,889.42 and payroll checks numbers 25465 through 25538 in the amount of \$211,469.10*
  - Cancelled Payroll Checks are: 25007, 25088 and 25153, Reissued Payroll Checks are: 25465*
- Advisory Board Appointment, Planning Commission Position 5
- Adoption of Ordinance Amending Sections 2.64.020(A) and 2.64.020(C)(3) of the Medina Municipal Code Related to the MRSC Small Works Roster

## PUBLIC HEARINGS

National Pollution Discharge Elimination System (8:16 pm)

Willis summarized report and answered questions from council.

Public comment period opened at 8:23 pm, and was subsequently closed since no intent to comment was voiced.

MOTION JORDAN AND SECOND BIGLOW TO ADOPT THE STORMWATER ORDINANCE AND AUTHORIZE THE CITY CLERK TO PUBLISH NOTICE. MOTION CARRIED 6-0 (BLAZEY OUT OF ROOM DURING VOTE) AT 8:24 PM.

City of Medina Hazard Mitigation Plan and its Annexation to King County Regional Hazard Mitigation Plan (8:24 pm)

Hanson summarized report and responded to council questions.

Mayor opened public hearing at 8:29 pm.

Doug Dicharry, chair of emergency preparedness committee, recommended city council approve revised hazard mitigation plan annex and resolution of intention to continue participation in regional hazard mitigation plan with exception of provision of undergrounding cable and telecommunication lines.

Public hearing closed at 8:34 pm.

MOTION AND SECOND TO APPROVE RESOLUTION APPROVING THE REVISED MEDINA HAZARD MITIGATION PLAN ANNEX AND CONFIRMING THE CITY'S INTENTION TO CONTINUE PARTICIPATION IN THE KING COUNTY REGIONAL HAZARD MITIGATION PLAN. MOTION CARRIED 7-0 AT 8:35 PM.

Proposed Six-Year Capital Improvement Plan & Transportation Improvement Plan for 2010 – 2015 (8:36 pm)

Willis summarized revised CIP/TIP document and detailed planned projects.

Mayor opened public hearing at 8:38 pm and then subsequently closed it since no comments were received.

MOTION JORDAN AND SECOND BIGLOW TO ADOPT THE 2010 THROUGH 2015 SIX YEAR CAPITAL IMPROVEMENT PLAN AND TRANSPORTATION IMPROVEMENT PLAN AND RESOLUTION. MOTION CARRIED UNANIMOUSLY AT 8:41 PM.

## **OTHER BUSINESS**

Proposed Ordinance Amending 2009 Budget and 2009 Salary Schedule for Finance Director (8:42 pm)

City manager summarized staff report. Council discussed proposed salary range.

MOTION LAWRENCE AND SECOND NELSON TO APPROVE FINANCE DIRECTOR SALARY RANGE OF \$6,400 TO \$8,300 PER MONTH. MOTION CARRIED 7-0 AT 9:12 PM.

Professional Services Agreements for Shoreline Management Program Consultants and Shoreline Grant Agreement (9:12 pm)

Grumbach summarized staff report and announced notice was received today of grant approval.

MOTION RUDOLPH AND SECOND JORDAN TO APPROVE PROFESSIONAL SERVICES AGREEMENTS WITH THE WATERSHED COMPANY AND AHBL, INC. AND TO AUTHORIZE CITY MANAGER TO SIGN SHORELINE MANAGEMENT PLAN GRANT AGREEMENT. MOTION CARRIED UNANIMOUSLY AT 9:16 PM.

Approval of JAG Proceeds Distribution and Hold Harmless Agreement between Medina and the City of Bellevue (9:16 pm)

City attorney answered inquiries from council members.

MOTION BLAZEY AND SECOND LAWRENCE TO AUTHORIZE THE CITY MANGER TO EXECUTE A PROCEEDS DISTRIBUTION AND HOLD HARMLESS AGREEMENT TO RECEIVE AN APPORTIONMENT OF THE JAIL PROPERTY PROCEEDS. MOTION CARRIED 7-0 AT 9:22 PM.

City Attorney Contract (9:22 pm)

City manager recapped staff report and pointed out proposals from top three finalists interviewed by the personnel committee, the city's request for proposals, interview questions, and letter of recommendation from personnel committee were placed at dais.

MOTION JORDAN AND SECOND WHITNEY TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND SIGN A CONTRACT FOR LEGAL SERVICES FOR CITY ATTORNEY WITH KENYON DISEND LAW FIRM AND PROVIDE TERMINATION NOTICE TO OGDEN MURPHY WALLACE. MOTION CARRIED 5-2 (BIGLOW, BLAZEY OPPOSED) AT 9:30 PM.

MOTION LAWRENCE AND SECOND JORDAN THAT CONTRACT FOR CITY ATTORNEY AND ALL CONSULTANT CONTRACTS BE PLACED OUT TO REQUEST FOR PROPOSAL NO LESS THAN EVERY FOUR YEARS FROM CONTRACT EFFECTIVE DATE. MOTION CARRIED 7-0 AT 9:32 PM.

Tanaka thanked council for the opportunity to serve the city of Medina.

Council discussed August agenda items.

**EXECUTIVE SESSION**


The city council recessed into executive session at 9:37 pm, for an estimated time of fifteen minutes, pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party. No action was anticipated.


City council members Biglow, Blazey, Jordan, Lawrence, Nelson, Rudolph, and Whitney; city manager and city attorney were present. Executive session adjourned and council resumed its regular meeting at 9:56 pm. No action was taken.

**ADJOURNMENT**

There being no further council business to discuss, the July 13, 2009, Regular Meeting of the Medina City Council adjourned at 9:56 pm.

The next Regular Meeting of the Medina City Council will be held, Monday, August 10, 2009 at 6:30 pm.

  
\_\_\_\_\_  
Mark L. Nelson, Mayor

Attest:   
\_\_\_\_\_  
Rachel Baker, City Clerk