

**MEDINA CITY COUNCIL
REGULAR MEETING MINUTES**
*Medina City Hall Council Chambers
August 9, 2010; 6:30 pm*

CALL TO ORDER

Bret Jordan called the August 9, 2010 Regular Meeting of the Medina City Council to order at 6:37 pm.

ROLL CALL

Council Members Present: Patrick Boyd, Doug Dicharry, Bret Jordan, Janie Lee, Mark Nelson, Katie Phelps, and Shawn Whitney

City Staff Present: Donna Hanson, City Manager; Joe Willis, Public Works Director; Robert Grumbach, Development Services Director; and Rachel Baker, City Clerk

Mayor led council, staff and audience members in the Pledge of Allegiance.

APPROVAL OF MEETING AGENDA

MOTION NELSON AND SECOND DICHARRY TO ADOPT MEETING AGENDA AS PRESENTED. MOTION CARRIED 7-0 AT 6:37 PM.
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PUBLIC COMMENT

Mayor opened public comment period at 6:38 pm.

Hunts Point resident Pat Jones read from a statement concerning State Route 520 ramp design at 84 Avenue Northeast and Hunts Point Road. Mr. Jones requested the city of Medina join the town of Hunts Point and say no to the half diamond design.

Hunts Point resident Catherine Fisher, a proponent of the loop design, shared comments concerning State Route 520 sound walls, ramp design and resulting traffic flow and bicycle traffic.

Hunts Point resident Virginia Park favored loop ramp. Ms. Park expressed concerns regarding retention pond and tree cutting in nature preserve related to SR 520 project.

Hunts Point resident Marianne Jones encouraged all Points communities to band together and pressure WSDOT for loop design at 84 Avenue Northeast and SR 520.

Mayor closed public comment period at 6:55 pm.

REPORTS AND ANNOUNCEMENTS

Boyd remarked he attended the city of Seattle's waterfront tour along with 60 other elected officials and summarized conversations he shared with them related to municipal concerns.

Nelson reported he has spoken to WSDOT concerning SR 520 ramp design and withheld his report until tonight's related agenda item.

Emergency preparedness committee chair, Kay Koelemay, commended the Medina public service radio group for radio exercises conducted each Sunday evening and noted the Medina Amateur Radio Emergency Net participated in an emergency operation center exercise in preparation for Sound Shake scheduled for October. Ms. Koelemay summarized Medina Days events sponsored by emergency preparedness and invited all to attend a CPR demonstration and AED instruction planned to occur at 6:00 pm, just prior to the committee's September 15 meeting.

Allyson Jackson delivered a Part 150 status update and conveyed Port of Seattle and Federal Aviation Administration officials are scheduled to meet September 27 and 28 to discuss tightening current procedures, and limiting and shifting planes into noise abatement corridors for arrivals and departures. Mayor and two council members expressed interest in attending meeting along with Ms. Jackson and city staff.

Grumbach summarized WSDOT SR 520 meeting he attended along with representatives from other agencies. He disclosed SR 520 tolling is projected to begin during March 2011 and a mobile customer service office will be available in Medina and Hunts Point for permit purchases.

Willis stated request for bids for city hall expansion and renovation project has been re-advertised, bid opening slated for September 2, and bids scheduled to go before council on September 13. Willis summarized revised construction schedule.

CONSENT AGENDA

**MOTION BOYD AND SECOND NELSON TO ADOPT CONSENT AGENDA.
MOTION CARRIED 7-0 AT 7:15 PM.**

- Approval of July 12, 2010 City Council Special Meeting Minutes
- Approval of July 12, 2010 City Council Regular Meeting Minutes
- Approval of July 2010 Check Register
 - Claim check numbers 50550 through 50646 in the amount of \$224,153.07, payroll check numbers 3077 through 3099 in the amount of \$234,573.47, voided AP check number 50626 (Vendor LEED (\$25.03) credit for gun cleaning brush).*
- Receipt of June 16, 2010 Emergency Committee Minutes
- Receipt of June 22, 2010 Planning Commission Minutes

PUBLIC HEARINGS

Public Hearing Concerning Preliminary 2011 Budget (7:15 pm)

Mayor opened public hearing at 7:15 pm. No public comments were presented and hearing was subsequently closed.

OTHER BUSINESS

Draft Ordinance Relating to Wireless Communication Facilities and Potential Action to Schedule a Public Hearing on the Same (7:16 pm)

Grumbach summarized report and responded to inquiries from council.

MOTION PHELPS AND SECOND NELSON TO MOVE TO DIRECT STAFF TO FINISH PREPARING AN ORDINANCE RELATING TO WIRELESS COMMUNICATION FACILITIES AND SCHEDULE A PUBLIC HEARING FOR SEPTEMBER 13, 2010. MOTION CARRIED 7-0 AT 7:24 PM.

City Hall Funding (7:25 pm)

Hanson outlined proposed funding options to meet expected costs for the city hall expansion and renovation project, including use of 2010 ending fund balance, a delay of 2011 capital projects, and tapping in to city reserve fund. Council spoke about notion of hiring a professional project management service.

MOTION NELSON AND SECOND DICHARRY TO DIRECT CITY MANAGER TO DRAFT A 2011 CAPITAL BUDGET FUNDING FOR CITY HALL REMODEL BASED ON ATTACHED FUNDING PLAN AS PRESENTED BY THE CITY MANAGER.

WHITNEY PROPOSED FRIENDLY AMENDMENT BASED ON ATTACHED FUNDING PLAN WITH A DETAIL OF CHOICES FOR WHAT COULD BE DELAYED AND PHELPS SECONDED THE MOTION. NELSON DID NOT ACCEPT FRIENDLY AMENDMENT.

WHITNEY MOTIONED AND PHELPS SECONDED TO AMEND MOTION TO INCLUDE A PROVISION THAT THE DRAFT PLAN PROVIDE FOR ALL THE CHOICES OF CAPITAL PROJECTS THAT CAN BE DELAYED. MOTION CARRIED 5-2 (BOYD AND NELSON OPPOSED) AT 7:56 PM.

MOTION AND SECOND TO DIRECT CITY MANAGER TO DRAFT 2011 CAPITAL BUDGET FUNDING FOR CITY HALL REMODEL BASED ON ATTACHED FUNDING PLAN WHICH ILLUSTRATES THE CHOICES FOR THE DELAYABLE CAPITAL PROJECTS. MOTION CARRIED 6-1 (NELSON OPPOSED) AT 7:57 PM.

Contract Approval, Temporary City Hall Lease and Site Improvements with St. Thomas Church (8:00 pm)

Willis introduced item and discussion followed.

MOTION DICHARRY AND SECOND NELSON TO AUTHORIZE CITY MANAGER TO FINALIZE LEASE AGREEMENT WITH ST. THOMAS CHURCH AND FOLLOWING CITY ATTORNEY REVIEW TO SIGN THE AGREEMENT. MOTION WITHDRAWN.

MOTION NELSON AND SECOND BOYD FOR COUNCIL TO DIRECT CITY MANAGER TO PREPARE A LEASE INCORPORATING THESE TERMS TO BE PRESENTED TO COUNCIL FOR AUTHORIZATION TO SIGN AT NEXT REGULAR COUNCIL MEETING. MOTION CARRIED 7-0 AT 8:05 PM.

Streetscape Policies and Street Standards (8:05 pm)

Grumbach summarized staff report. Discussion followed.

MOTION PHELPS AND SECOND LEE TO DIRECT STAFF TO DEVELOP AN ORDINANCE PROVIDING THE CITY ENGINEER AUTHORITY TO ADMINISTRATIVELY ADOPT CITY STREET STANDARDS; AND TO DEVELOP AMENDMENTS TO THE MEDINA COMPREHENSIVE PLAN RELATING TO STREETScape AND PLACING THE AMENDMENTS ON THE 2011 COMPREHENSIVE PLAN AMENDMENT DOCKET. MOTION CARRIED 7-0 AT 8:13 PM.

SR 520 Position Letter to WSDOT Concerning 84 Avenue Northeast Traffic (8:14 pm)

Willis summarized matter. Council discussion followed.

MOTION DICHARRY AND SECOND WHITNEY TO SEND A LETTER TO WSDOT EXPRESSING THE NEED TO ADDRESS THE PROPOSED 84 AVENUE NORTHEAST CORRIDOR DESIGN IMPACTS AT THIS TIME. MOTION CARRIED 6-1 (PHELPS OPPOSED) AT 8:30 PM.

Council Agenda Calendar (8:32 pm)

Agenda discussed for Monday, September 13, 2010 regular meeting and special meeting scheduled for Tuesday, September 7, 2010, at 6:00 pm to review draft 2011 preliminary budget.

EXECUTIVE SESSION

The city council recessed into executive session at 8:46 pm, for an estimated time of 20 minutes pursuant to RCW 42.30.110 (1)(c) to discuss the minimum price at which real estate will be offered for lease. City council members Boyd, Dicharry, Jordan, Lee, Nelson, Phelps, and Whitney; city attorney and city manager were present. No action was anticipated.

Executive session adjourned and council resumed its regular meeting at 9:06 pm. No action was taken.

ADJOURNMENT

MOTION PHELPS AND SECOND WHITNEY TO ADJOURN THE AUGUST 9, 2010 REGULAR MEETING AND MOTION CARRIED 7-0 AT 9:06 PM.

The August 9, 2010 Regular Meeting of the Medina City Council adjourned at 9:06 pm.

The Medina City Council will hold a Special Meeting on Tuesday, September 7, 2010 at 6:00 pm and its next Regular Meeting is scheduled for Monday, September 13, 2010 at 6:30 pm.

Bret Jordan, Mayor

Attest:

Rachel Baker, City Clerk

Minutes approved 09/13/2010.