

**MEDINA CITY COUNCIL
SPECIAL MEETING MINUTES**
St. Thomas School, Commons Room
8300 Northeast 12 Street, Medina
Tuesday, February 15, 2011; 6:30 pm

CALL TO ORDER

Bret Jordan called the February 15, 2011 Special Meeting of the Medina City Council to order at 6:35 pm.

ROLL CALL

Council Members Present: Patrick Boyd, Doug Dicharry, Bret Jordan, Janie Lee, Mark Nelson, Katie Phelps, and Shawn Whitney

City Staff Present: Donna Hanson, City Manager; Bruce Disend, Kenyon Disend, City Attorney; Dan Yourkoski, Acting Police Chief; Joe Willis, Public Works Director; Robert Grumbach, Development Services Director; Nancy, Adams, Finance Director; and Rachel Baker, City Clerk

Mayor led council members, staff and audience members in the Pledge of Allegiance.

APPROVAL OF MEETING AGENDA

Jordan announced there would not be an Executive Session and removed item from the agenda. Whitney requested to remove Item CA-4, Approval of January, 2011 Check Register, and Item CA-5, Approval of 2010 Financial Year End Report, from the consent agenda and to replace items on the March 14 consent agenda. Boyd requested to remove Item CA-14, Receipt of Part 150 Study Report, from the consent agenda and to replace item on agenda as other business.

<p>MOTION DICHARRY AND SECOND NELSON TO APPROVE MEETING AGENDA AS MODIFIED AND MOTION CARRIED 7-0 AT 6:38 PM.</p>
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PRESENTATION

King County Metro Transportation Planner Jack Whisner spoke about proposed deletion of Metro Route 261 and encouraged use of alternatives such as Sound Transit Route 545 and Metro Route 271 and conveyed increased frequency of current routes has been proposed. Mr. Whisner suggested public comments be directed to community.relations@kingcounty.gov.

PUBLIC COMMENT

Mayor commented the council will not be able to speak to matter concerning employment of the police chief and pointed out the proper channel for public comments related to building permit process related to wireless franchise as application is under the hearing examiner's purview.

Mayor opened public comment period at 6:51 pm.

Medina residents Dean Braun, Al Larkin, Clare Nordquist, Joegil Lundquist, Kristo Zorkin, Julie Braun, and Claudia Larkin, speaking on behalf of Maya McMillon, expressed concerns about proposed distributed antenna system, particularly node nine.

Medina resident Heija Nunn requested council over-communicate with residents, including the reintroduction of City newsletter, expanding noticing efforts beyond those required by law, moderating a City Facebook page, and requiring E-Notices be an opt-out rather than an opt-in tool. She said she would appreciate council members issuing personal statements concerning the police chief matter.

Hunts Point resident Marianne Jones said the Town would like to employ Jeff Chen if his employment with Medina is terminated. Ms. Jones pointed out a potential conflict of interest since Kenyon Disend represents both municipal agencies.

Mayor closed public comment period at 7:27 pm.

REPORTS AND ANNOUNCEMENTS

No boards, commissions, or committee reports were given.

Dave Clark, owner's representative for City Hall project, provided the monthly update and budget summary for project. He conveyed pending change orders will be presented to council in March for approval.

City manager and department directors responded to inquiries concerning monthly department reports.

CONSENT AGENDA

MOTION NELSON AND SECOND DICHARRY TO ADOPT AMENDED CONSENT AGENDA AND MOTION CARRIED 7-0 AT 7:44 PM.

- Approval of January 11, 2011 City Council Special Meeting Minutes
- Approval of February 2, 2011 City Council Special Meeting Minutes
- Approval of February 10, 2011 City Council Special Meeting Minutes
- Approval of Public Safety Testing Agreement
- Approval of JAG Contract Amendment
- Approval of Construction Manager Contract Amendment
- Approval of City Hall Architectural Services Contract Termination
- Approval of ARCH 2011 Work Program and Budget
- Receipt of October 20, 2010 Emergency Committee Meeting Minutes
- Receipt of November 15, 2010 Park Board Minutes
- Receipt of November 17, 2010 Planning Commission Meeting Minutes

OTHER BUSINESS

Receipt of Part 150 Study Report (7:44 pm)

MOTION BOYD AND SECOND PHELPS TO RECEIVE PART 150 STUDY REPORT. MOTION CARRIED 7-0 AT 7:46 PM.

2011 Park Board Work Plan (7:47 pm)

Willis summarized work plan and answered questions related to proposed plan.

MOTION WHITNEY AND SECOND BOYD TO ADOPT THE 2011 PARK BOARD WORK PLAN. MOTION CARRIED 7-0 AT 7:50 PM.

2011 Budget Amendment Ordinance, A (7:50 pm)

Adams introduced proposed ordinance and responded to questions generated during discussion.

MOTION BOYD AND SECOND NELSON TO APPROVE ORDINANCE NUMBER 871 AUTHORIZING A BUDGET AMENDMENT OF THE 2011 APPROVED BUDGET. MOTION CARRIED 7-0 AT 7:53 PM.

Interlocal Agreement with City of Clyde Hill for 84 Avenue Northeast Street Improvements (7:53 pm)

Willis introduced agreement and responded to resulting questions from council members.

MOTION DICHARRY AND SECOND NELSON TO ENTER INTO AN INTERLOCAL AGREEMENT WITH CLYDE HILL FOR IMPROVEMENT OF 84 AVENUE NORTHEAST FROM NORTHEAST 12 STREET TO NORTHEAST 24 STREET AND AUTHORIZE CITY MANAGER TO SIGN THE AGREEMENT. MOTION CARRIED 7-0 AT 8:03 PM.

Consultant Agreement for State Route 520 Project (8:03 pm)

Willis summarized necessity of and selection process for professional contract and answered questions produced by discussion.

MOTION WHITNEY AND SECOND BOYD TO AUTHORIZE THE CITY MANAGER TO DETERMINE THE ANTICIPATED LEVEL OF CONSULTANT SUPPORT NEEDED FOR CITY PARTICIPATION IN THE STATE ROUTE 520 DESIGN BUILD PROJECT AND TO NEGOTIATE AND SIGN SUPPORT SERVICES AGREEMENTS TO PROVIDE THE SERVICES AS NEEDED PROVIDED THE TOTAL AMOUNT FOR THE SERVICES DOES NOT EXCEED THE AMOUNT ALLOCATED BY WSDOT FOR CITY PARTICIPATION IN THE PROJECT. MOTION CARRIED 7-0 AT 8:18 PM.

Discussion of State Route 520 Public Access Options (8:18 pm)

Grumbach briefly reviewed proposed options supplied in meeting packet and answered related questions from council members. Council direction was to receive future citizen input on matter and Grumbach conveyed he will gather information from WSDOT and report back to council.

City Attorney Services Agreement/2011 Fee Structure (8:31 pm)

Hanson introduced proposed agreement and discussion followed. Disend responded to concern raised pertaining to conflict of interest in negotiation and litigation matters.

MOTION DICHARRY AND SECOND BOYD TO ADOPT 2011 FEE SCHEDULE FOR CITY ATTORNEY SERVICES. MOTION CARRIED 4-3 (LEE, PHELPS, WHITNEY OPPOSED) AT 8:44 PM.

Communication with Medina Residents (8:44 pm)

Lee sponsored agenda item in an effort to increase communication efforts about city business to residents. Discussion followed. Council provided direction to implement monthly postcard mailing beginning in March, 2011.

MOTION DICHARRY AND SECOND WHITNEY TO DIRECT CITY MANAGER TO IMPLEMENT A MONTHLY POSTCARD MAILING TO EVERY MEDINA HOUSEHOLD. THE CARD IS TO CONTAIN THE ITEM LIST FROM THE COUNCIL AGENDA/ACTION CALENDAR FOR THE PREVIOUS MONTH'S MEETINGS AND FOR ANY COUNCIL MEETINGS FOR THE UPCOMING MONTH. EACH POSTCARD WILL CONTAIN LINKS TO THE CITY WEBSITE AND AN OPT-OUT PROVISION. MOTION CARRIED 6-1 (BOYD OPPOSED) AT 9:00 PM.

Council Agenda Calendar (9:00 pm)

City council retreat agenda to include the following items: communication strategy discussion, submittal of 2011 department work plans (with limited discussion), review of city council ground rules, and revisit list of council priorities developed in 2010. April regular meeting agenda to include discussion item about advisory board applicant/membership requirements.

ADJOURNMENT

MOTION DICHARRY AND SECOND WHITNEY TO ADJOURN THE FEBRUARY 15, 2011 SPECIAL MEETING AND MOTION CARRIED 7-0 AT 9:09 PM.

The February 15, 2011 Special Meeting of the Medina City Council adjourned at 9:09 pm.

The Medina City Council will hold its next regular meeting on Monday, March 14, 2011, at 6:30 pm in the Commons Room at St. Thomas School, 8300 Northeast 12 Street, Medina.

Bret Jordan, Mayor

Attest:

Rachel Baker, City Clerk

Minutes approved 03/14/2011.