



# MEDINA, WASHINGTON

MEDINA CITY COUNCIL  
REGULAR MEETING MINUTES  
Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Tuesday, January 13, 2015  
5:30 PM

**MAYOR**  
PATRICK BOYD

**DEPUTY MAYOR**  
DAVID LEE

**COUNCIL MEMBERS**  
JAY DECKER  
MICHAEL LUIS  
JOHN MAFFEI  
ALEX MORCOS  
CURT PRYDE

**CITY MANAGER**  
MICHAEL SAUERWEIN

**CITY ATTORNEY**  
KARI SAND

**CITY CLERK**  
AIMEE KELLERMAN

## MINUTES

### SPECIAL MEETING

Mayor Boyd called the Executive Session to order in the Medina Council Chambers at 5:30 p.m. for an estimated time of fifty-five minutes.

Council Members Present: Decker, Lee, Pryde, and Mayor Boyd

Council Members Absent: Luis, Maffei, and Morcos

Staff Present: Sauerwein, Sand, Grumbach, Burns and Kellerman

### EXECUTIVE SESSION

**ES-1: RCW 42.30.140 (4)**

To review the progress of collective bargaining negotiations; and

**ES-2: RCW 42.30.110 (1)(i)**

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

**ACTION:** No action was taken in Executive Session.

## ADJOURNMENT

Mayor Boyd adjourned the Executive Session to the Regular meeting in the Medina Council Chambers at 6:27 p.m.

### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Boyd called the regular meeting to order in the Medina Council Chambers at 6:30 p.m.

Council Members Present: Decker, Lee, Pryde, and Mayor Boyd

Council Members Absent: Luis, Maffei, and Morcos

Staff Present: Sauerwein, Sand, Grumbach, Burns, Willis, Newton, Yourkoski, Kane, Knott, Girias, Martin, Gidlof, Halverson, Crum, Meyer, and Kellerman

**ACTION:** Motion Lee second Pryde and carried by a 4:0 (Luis, Maffei, and Morcos absent) vote; Council excused the absence of Council Members Luis and Morcos. Council Member Maffei is expected to join via phone later on in the meeting.

### 2. APPROVAL OF MEETING AGENDA

**ACTION:** Council Member Pryde moved to table agenda item 7.5 to the next meeting.

**ACTION:** Motion Pryde second Lee and carried by a 4:0 (Luis, Maffei, and Morcos absent) vote; Council approved the meeting agenda as amended.

### 3. PRESENTATIONS

Medina Police Department Presentation.

Medina Police Chief Steve Burns gave a presentation on the Police Department. Chief Burns first introduced Police Records Manager Linda Crum and Police Administrative Assistant Courtney Meyer and complimented them on their great work ethics and excellent customer service skills. Chief Burns then introduced Lieutenant Dan Yourkoski, Sergeant John Kane, Officer Emmet Knott, Officer Mike Girias, Officer James Martin, Officer Brady Halverson, and Officer Austin Gidlof. Burns also presented an award to Officer Gidlof as employee of the year. Lieutenant Yourkoski was recognized for his year as the Interim Police Chief from October 2013 to September 2014.

Mayor Boyd thanked the Police Department for coming to the meeting and expressed appreciation for all they do for the community.

#### **4. PUBLIC COMMENT PERIOD**

Mayor Boyd opened the public comment period at 6:45 p.m. The following individuals addressed the Council:

- Cynthia Adkins commented on the federal lawsuit from T-Mobile and updated Council that the community group continues to grow and they have reached out to the elected officials the federal and state level. She commented that the community group feels the right thing to do is move the cell site back into the 520 right-of-way.
- Wilma Edmonds expressed appreciation for the police officers.

Mayor Boyd closed the public comment period at 6:51 p.m.

#### **5. REPORTS AND ANNOUNCEMENTS**

##### 5.1 Mayor and Council Member Reports.

Deputy Mayor David Lee reported that Wednesday, January 7, 2015 he attended the King County Early Learning Symposium. He also attended the Eastside Transportation Partnership meeting and Senior Association Active 2015 Congratulatory Ceremony at Miller Community Center.

Mayor Boyd reported that we hosted Governor Inslee as he announced the transportation budget initiative at the new 520 lid ribbon cutting ceremony. Mayor Boyd reported on the personnel committee and they conducted the annual City Manager review. He commented that it was a great review.

##### 5.2 Commissions, Boards, and Advisory Committee Reports.

None.

#### **6. CITY MANAGER'S REPORT**

##### 6.1 Department Directors: Police, Development Services, Finance, and Public Works.

City Clerk Aimee Kellerman introduced new city employee Jen Newton as the Administrative Assistant/Deputy City Clerk.

Police Chief Steve Burns gave a brief summary of the December Police report.

Development Services Director Robert Grumbach gave a brief summary of the Development Service report. He noted that complete drafts of the Phase 2 Tree Code and the 2015 Mandatory Comprehensive Plan Review will be brought for review and discussion at the upcoming Planning Commission meeting.

Public Works Director Joe Willis gave a brief summary of the Public Works monthly report. He noted that the public works shop is just about complete and staff is awaiting final signoff from Bellevue Fire. Following signoff, staff will host a ribbon cutting ceremony.

City Manager Michael Sauerwein announced that Public Works Director Joe Willis is retiring on January 30 and a retirement party will be held Thursday, January 29<sup>th</sup> at 4:00 pm at the 520 Bar and Grill. He thanked Willis for his service to the city.

Mayor Boyd shared a memory of Joe Willis and presented him with a retirement plaque. He also thanked Willis for his time and service to the city.

## 6.2 City Manager.

City Manager Michael Sauerwein reported on the top 10 accomplishments for 2014. Discussions included Public Works projects, City parks projects, Development Services milestones, Finance Department milestones, City Council trainings and retreats, redesign of City Council agendas, deployment of paperless agendas, adoption of Special Events policy, the 520 bridge project, and the purchase of the post office property.

Council Member Pryde asked about transparency of the post office property for the public.

Sauerwein responded he will work with staff to get a one or two page report and put it on the City's website.

## 7. CONSENT AGENDA

**ACTION:** Motion Pryde second by Decker and carried by a 4:0 (Luis, Maffei, and Morcos absent) vote; Council tabled Agenda Item 7.6.

**ACTION:** Motion Decker second by Pryde and carried by a 4:0 (Luis, Maffei, and Morcos absent) vote; Council approved the Consent Agenda with the exception of Agenda Items 7.5 and 7.6, which were tabled to a future City Council meeting.

**ACTION:** Motion Lee second by Pryde and carried by a 4:0 (Luis, Maffei, and Morcos absent) vote; Council excused the absence of Council Member Maffei.

These items will be acted upon as a whole unless called upon by a council member.

### 7.1 **Subject:** Meeting Minutes of:

- a) October 28, 2014 Planning Commission Meeting;
- b) November 12, 2014 Planning Commission Meeting; and
- c) November 18, 2014 Planning Commission Meeting.

**Recommendation:** Receive and file.

**Staff Contact:** Kristin McKenna, Deputy City Clerk

- 7.2 **Subject:** Civil Service Commission Annual Report and Approved October 1, 2014 Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Kristin McKenna, Deputy City Clerk
- 7.3 **Subject:** Meeting Minutes of:  
a) December 1, 2014 Special Meeting; and  
b) December 8, 2014 Special and Regular Meeting.  
**Recommendation:** Adopt Minutes.  
**Staff Contact:** Aimee Kellerman, City Clerk
- 7.4 **Subject:** December, 2014 Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Nancy Adams, Finance Director
- 7.5 **Subject:** Renting Multiple Rooms in a Single-Family Dwelling to Unrelated Individuals (Boardinghouses)  
**Recommendation:** Adopt Ordinance No. 916.  
**Result of Recommended Action:** Adoption of this ordinance will limit the number the renting of rooms in a single-family dwelling to four unrelated individuals in the City of Medina.  
**Staff Contact:** Robert Grumbach, Development Services Director
- 7.6 **Subject:** Ordinance Amending 2014 Budget  
**Recommendation:** Adopt Ordinance No. 918.  
**Result of Recommended Action:** Adoption of this ordinance will amend Ordinance No.'s 904 and 917 and increase the General Fund Revenues and Expenditures.  
**Staff Contact:** Nancy Adams, Finance Director

## 8. PUBLIC HEARING

None.

## 9. OTHER BUSINESS

- 9.1 **Subject:** City Council Agenda Calendar  
**Recommendation:** Discussion item only; no action needed.  
**Result of Recommended Action:** Council and staff will review upcoming meetings and make necessary changes as needed.  
**Staff Contact:** Michael Sauerwein, City Manager

**ACTION:** Council added a City Council Special meeting on Thursday, January 15, 2015 to take action on Agenda Item 7.6.

**10. PUBLIC COMMENT**

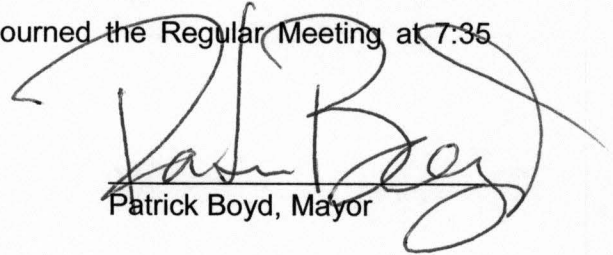
Mayor Boyd opened the public comment period at 7:34 p.m. The following individuals addressed the Council:

- Wilma Edmonds commented on Agenda Item 7.5 as she did not hear earlier that this item was tabled to a future City Council meeting.

Mayor Boyd closed the public comment period at 7:35 p.m.

**11. ADJOURNMENT**

Motion Pryde second by Decker; Council adjourned the Regular Meeting at 7:35 p.m.



Patrick Boyd, Mayor

Attest:

Aimee Kellerman  
Aimee Kellerman, City Clerk