



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, February 9, 2015
5:30 PM

MAYOR
PATRICK BOYD

DEPUTY MAYOR
DAVID LEE

COUNCIL MEMBERS
JAY DECKER
MICHAEL LUIS
JOHN MAFFEI
ALEX MORCOS
CURT PRYDE

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
KARI SAND

DEPUTY CITY CLERK
JEN NEWTON

MINUTES

EXECUTIVE SESSION CALL TO ORDER / ROLL CALL

Mayor Boyd called the executive session to order in the Medina City Hall Council Chambers at 5:31 p.m. for an estimated time of 1 hour and 15 minutes. At 6:30 p.m. Mayor Boyd announced to the public that the executive session needed an additional 15 minutes of time.

Council Members present: Boyd, Decker, Lee, Luis, Maffei, Morcos, and Pryde

Council Members absent: None

Staff Present: Sauerwein, Sand, Grumbach

EXECUTIVE SESSION

ES-1: RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

ACTION: No action was taken during the Executive Session.

ADJOURNMENT

Mayor Boyd adjourned the Executive Session to the Regular Meeting in the Medina City Hall Council Chambers at 6:40 p.m.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Boyd called the meeting or order in the Medina City Hall Council Chambers at 6:44 p.m.

Council Members Present: Boyd, Decker, Lee, Luis, Maffei, Morcos, and Pryde

Council Members Absent: None

Staff Present: Sauerwein, Sand, Grumbach, Adams, Burns, Crickmore, and Newton

2. APPROVAL OF MEETING AGENDA

ACTION: Motion by Pryde, second by Decker to move consent item 7.7 to other business 9.0 for discussion vote; passed unanimous (7-0).

ACTION: Motion by Maffei, second by Pryde to approve agenda with amendments, vote; passed unanimous (7-0).

3. PRESENTATIONS

None.

4. PUBLIC COMMENT PERIOD

Mayor Boyd opened the public comment period at 6:45 p.m. The following individuals addressed City Council.

- Cynthia Adkins, Would like to renew the request of City Council to support the community in protecting our park. She would also like to request T-Mobile to choose another viable less-intrusive location in the 520 corridor. She also asked City Council to make parks a priority and to protect forever the public parks in Medina. Cynthia went on to discuss legal updates to the cell tower dispute.
- Sherry Winn, offered thanks to the City Council for helping out on the tree code and she likes the mediation requirement changes. She suggested that the big leaf maple species be more flexible in the tree code. Her other suggestion was to work with the University of Washington to prevent mud slides on slopes with the right type of trees.
- David Yee, Discussed an incident that occurred where EMS was unable to reach his neighbor's house do to a tree obstruction in the driveway. The Tree belongs to Dr. Yee and is located on his property. Dr. Yee, would like help from the City Council and City staff so he can remove the tree without a permit.

5. REPORTS AND ANNOUNCEMENTS

5.1 Mayor and Council Member Reports.

Mayor Boyd opened the floor for councilmember reports. Maffei thanked Pat for his responses to tree code comments, Lee reported that on January 27, 2015 he attended the AWBB legislative session. Last week he also attended USO grand opening at SeaTac airport. Pryde reported that the facilities committee met and discussed the lease agreement for the post office building. Luis reported he has been walking the 520 trail; he talked about the benefits and drawbacks of the trail. Boyd went to the Points Mayor Committee meeting; they discussed the 520 trail and tree codes.

5.2 Commissions, Boards, and Advisory Committee Reports.

Park Board Chair Miles Adam discussed the 2015 park board work plan and park projects proposed for 2016. Adam is looking forward to having City Councilmembers tour Medina Park on March 9th. The next park board meeting will be on February 17th, 2015 where there will be discussions about the bocce ball court. Adam reminded City Councilmembers that the annual Easter Egg hunt will be on April 4th.

Grumbach reported that the planning commission is working on updating the tree code. New chair of the planning commission is Randy Reeves. Vice Chair is now Shawn Schubring. There is an opening for a position on the planning commission.

Burns reported that the Medina Emergency Preparedness committee will next meet on April 21, 2015 at 6pm. They are working on increasing participants in the radio group. Luis gave kudos to the radio group check-ins.

6. CITY MANAGER'S REPORT

6.1 Department Directors: Police, Development Services, Finance, and Public Works.

Development Services Director Robert Grumbach reported that there is a special meeting for the planning commission tomorrow night 2/10/15. Current work is focused on the state requirements for comprehensive plan updates; staff and consultants are making sure the development regulations and the City comprehensive plan match the state growth management act.

Police Chief Steve Burns reported that there was a small peaceful protest on 2/7/15; the protesters left after about 30 minutes. For the month of January, there was one stolen vehicle incident and over 365 traffic stops, this number is up from last year. Burns talked more about his goal to increase the number of radio operators; he would like to have at least 40-50 radio operators in Medina. Burns introduced Dave Schef; who has recently been hired to fill the vacant police officer position. Dave comes to Medina highly recommended from the Washington State Patrol.

Public Works Supervisor Pat Crickmore reported that the street sign replacement project is ahead of schedule. The new trail stairs and seating area is complete, the plantings should be finished soon. The public works crew continues to work on permanent placement of items at the shop; the blue storage container is gone. The

City is accepting bids for the 84th median planting and the storm drain project. The City of Bellevue is half-way done with the Overlake Drive project. The asphalt overlay will be done at a later date. Discussion on resident hedges that block right-of-ways and what should be done in the future to alleviate this issue.

Finance Director Nancy Adams reported on December 2014 and January 2015 financials. The information about the post office purchase will be posted to the website. Adams reported that sales tax is looking strong; hopeful that it will stay strong throughout the year.

6.2 City Manager.

City Manager Michael Sauerwein asked City Council members to pick a date for the retreat; please let him know your date preferences. At the next City Council meeting on 3/9/2015 there will be a short tour of Medina Park. Sauerwein also reported that on 3/21/2015 there will be a ribbon cutting ceremony for the post office. The February 23rd study session has been moved to March 23rd. Sauerwein reported on the Public Record Requests for January 2015, there were 26 new requests and 3 ongoing requests from 2014. The City is spending approximately \$4,000/month on fulfilling public records requests and police record requests.

7. CONSENT AGENDA

ACTION: Motion by Luis, second by Maffei to approve consent agenda without item 7.7 vote; approved with change 7-0.

- 7.1 **Subject:** Approved October 14, 2014 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Kristin McKenna, Deputy City Clerk
- 7.2 **Subject:** Approved December 2, 2014 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Kristin McKenna, Deputy City Clerk
- 7.3 **Subject:** Meeting Minutes of:
a) January 13, 2015 Special and Regular Meeting Minutes; and
b) January 15, 2015 Special Meeting Minutes.
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, City Clerk
- 7.4 **Subject:** 2014 Final Open AP Check Register and January, 2015 Check Register
Recommendation: Approve.
Staff Contact: Nancy Adams, Finance Director

- 7.5 **Subject:** 2015 Planning Commission Work Program
Recommendation: Approve.
Result of Recommended Action: Approval will set the work plan for the Planning Commission for the 2015 work year.
Staff Contact: Robert Grumbach, Development Services Director
- 7.6 **Subject:** Approval of Patrol Officers Collective Bargaining Agreement
Recommendation: Approve.
Result of Recommended Action: Action on this item will approve the changes in the Patrol Officers collective bargaining agreement for a three year term, beginning January 1, 2015 through December 31, 2017.
Staff Contact: Michael Sauerwein, City Manager
- 7.7 **Subject:** ~~Renting Multiple Rooms in a Single-Family Dwelling to Unrelated Individuals (Boardinghouses)~~
Recommendation: ~~Adopt Ordinance No. 916.~~
Result of Recommended Action: ~~Adoption of this ordinance will limit the number the renting of rooms in a single-family dwelling to four unrelated individuals in the City of Medina.~~
Staff Contact: ~~Robert Grumbach, Development Services Director~~

8. PUBLIC HEARING

None.

9. OTHER BUSINESS

- 9.0 **Subject:** Renting Multiple Rooms in a Single-Family Dwelling to Unrelated Individuals (Boardinghouses)
Recommendation: Adopt Ordinance No. 916.
Result of Recommended Action: Adoption of this ordinance will limit the number the renting of rooms in a single-family dwelling to four unrelated individuals in the City of Medina.
Staff Contact: Robert Grumbach, Development Services Director

Discussion by council regarding the ordinance.

ACTION: Motion by Pryde, second by Luis to discuss amending the ordinance from 4 unrelated individuals to 3 unrelated individuals; vote to discuss amendment passed 7-0.

Discussion by council members about ordinance amendment included enforcement, legal challenges/defense, traffic impacts, retaining single family neighborhoods and commercial activities.

ACTION: Motion by Pryde, second by Luis to amend ordinance from 4 unrelated individuals to 3 unrelated individuals. Vote; to amend ordinance passed 4 – 3 (Maffei, Boyd, Morcos dissenting.)

ACTION: Motion by Luis, second by Maffei to adopt ordinance 916 as amended. Vote; passed 5 – 2, (Maffei, Boyd dissenting).

9.1 **Subject:** 2015 Kirkland IT Interlocal Agreement

Recommendation: Approve.

Result of Recommended Action: Approval will authorize the City Manager to enter into an contract agreement with Kirkland IT for Information Technology Services and Support, beginning March 1, 2015 through December 31, 2016, with the potential for renewal in two-year increments.

Staff Contact: Nancy Adams, Finance Director

Finance Director Nancy Adams discussed the benefits and additional cost of adopting the contract agreement. She also introduced Donna Gah, who is the network and administration manager for the City of Kirkland. Deputy Mayor Lee identified an error in the agreement; a preference for a 30 day notice termination criteria will be put into the agreement.

ACTION: Motion Lee, second Maffei to approve the 2015/2016 Kirkland IT agreement with section 18 - 30 day notice of termination changes. Vote; passed 7 – 0.

9.2 **Subject:** City Council Agenda Calendar

Recommendation: Discussion item only; no action needed.

Result of Recommended Action: Council and staff will review upcoming meetings and make necessary changes as needed.

Staff Contact: Michael Sauerwein, City Manager

February 23 study session, getting a building permit in Medina

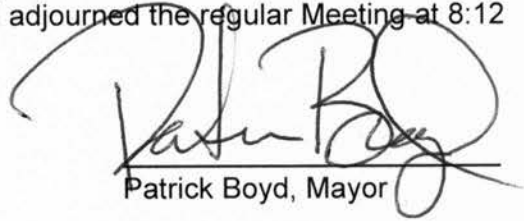
10. PUBLIC COMMENT

Mayor Boyd opened the public comment period at 8:09 p.m. The following individuals addressed the council.

- Cynthia Adkins; Commend police Chief Burns and staff on pulling over speeders.
- David Yee; City staff continue to work on his tree issue, but the tree code says if a tree poses a threat to life a permit is not required. Urge City Council to do the right thing. He expressed that a permit for this issue is not acceptable.

11. ADJOURNMENT

Motion Luis second by Pryde; Council adjourned the regular Meeting at 8:12 p.m.



Patrick Boyd, Mayor

Attest:



Jennifer Newton, Deputy City Clerk