



MEDINA, WASHINGTON
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SPECIAL AND REGULAR MEETING AGENDA
MEDINA CITY HALL COUNCIL CHAMBERS
Monday, April 16, 2018
6:30 PM

MINUTES

REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:00 p.m.

Council Members Present Rossman, Lee, Garone, Adkins, and Frey

Commissioners Absent Wen and Morcos

Staff Present Sauerwein, Missall, Burns, Grumbach, Osada, Ketter,
and Kellerman

ACTION: Motion Lee second Garone Council excused the absence of Council Members Morcos and Wen.

APPROVAL OF MEETING AGENDA

ACTION: By consensus, Council approved the meeting agenda as presented.

PRESENTATIONS

None.

PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 6:32 p.m. There were no speakers.

REPORTS AND ANNOUNCEMENTS

Commissions, Boards, and Advisory Committee Reports.

Park Board Chair Drew Blazey announced that Arbor Day is coming up on April 27 at 10:00 am at Medina Park. There will be 66 first graders from Medina Elementary in attendance and Public Works will plant a tree and give out seedlings to the kids. He also noted that the Park Board did some plantings around the new sign at Fairweather Park.

Chief Burns reported that there is an Emergency Preparedness meeting tomorrow April 17 at 5:00 p.m. Shredder/Drug Take-back/E-cycle event is Saturday, April 21; 9:00 am to noon and the Emergency Preparedness Committee will have a booth providing information on Emergency Preparedness.

CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works

Director of Public Works Ryan Osada provided an update on the 84th Ave NE project. The project will begin Monday, April 23rd. The project working hours will be Monday through Thursday; 7:00 am to 5:00 pm with a substantial completion date of September 6, 2018.

Osada also reported on the use of Roundup in parks and on the lid in response to citizen concerns. The City has approximately 27 acres of park to maintain and noted in 2017, the City used approximately 36 ounces of Roundup total. The City is also required to report this to the Washington State Department of Agriculture.

Director of Development Services Robert Grumbach reported that the Planning Commission has had two meetings since the last regular City Council meeting. The special meeting on April 13 mainly focused on school rooftop playgrounds. The Planning Commission meeting scheduled for Tuesday April 24th has been moved up to this Wednesday, April 18 at 6:00 p.m. and will have an open house for school rooftop playgrounds.

Director of Finance Julie Ketter gave a brief summary of her report.

Police Chief Burns reported that on May 8 at St. Thomas Great Hall, the Missing and Exploited Children Task Force will provide an hour and a half presentation and Council and residents are invited to attend. Shredder/Drug Takeback/E-cycle even is Saturday, April 21 from 9:00 am to noon at Medina Park with a five-box limit per vehicle for the shredder truck.

City Manager Michael Sauerwein gave a brief summary of his report and noted that the City Attorney interviews are scheduled for next Monday, April 23rd at 4:00 p.m. He also requested that Council review, make suggested edits, and provide comments on the Council Work Plan, Financial forecast, Vision and Mission Statement by May 1, 2018.

CONSENT AGENDA

ACTION: Motion Frey second Lee and carried by a 5:0 (Morcos and Wen absent) vote; Council approved the Consent Agenda.

- 7.1 **Subject:** February 26,2018 Approved Park Board Minutes
Recommendation: Receive and file.
Staff Contact: Sunita Hall, Deputy City Clerk

- 7.2 **Subject:** Approved Meeting Minutes of:
a) February 27, 2018 Planning Commission Regular Meeting; and
b) March 13, 2018 Planning Commission Special Meeting
Recommendation: Receive and file.
Staff Contact: Kristin McKenna, Development Services Coordinator
- 7.3 **Subject:** DRAFT Meeting Minutes of:
a) March 12, 2018 City Council Special and Regular Meeting; and
b) March 26, 2018 City Council Special Meeting
Recommendation: Adopt.
Staff Contact: Aimee Kellerman, City Clerk
- 7.4 **Subject:** March 2018, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 7.5 **Subject:** WRIA 8 Chinook Salmon Conservation Plan
Recommendation: Approve.
Result of Recommended Action: Adoption of Resolution No.394 will update the WRIA 8 2017 Plan to support the Salmon Recovery efforts.
- 7.6 **Subject:** Affirma Consulting Services Contract
Recommendation: Approve.
Staff Contact: Aimee Kellerman, City Clerk
- 7.7 **Subject:** NPEDS Stormwater Management Plan
Recommendation: Approve.
Result of Recommended Action: Approval of the 2018 Stormwater Management Plan will meet the Department of Ecology's national Pollution Discharge Elimination System permit program, yearly requirements.
Staff Contact: Ryan Osada, Public Works Director
- 7.8 **Subject:** Proclamation Sexual Assault Awareness Month
Recommendation: Approve.
Staff Contact: Aimee Kellerman, City Clerk
- 7.9 **Subject:** Street Sweeping Grant Program
Recommendation: Approve.
Result of Recommended Action: Approval will authorize the City Manager to negotiate and enter into an agreement with the Department of Ecology for the Street Sweeping Grant Program.
Staff Contact: Ryan Osada, Public Works Director

PUBLIC HEARING

8.1 **Subject:** Ordinance 955 amending MMC 20.30.020 and Chapter 20.12 MMC pertaining to signs

Recommendation: None.

Result of Recommended Action: Adopts changes to regulations relating to construction signs, the illumination signs, and sign support structures.

Staff Contact: Robert Grumbach, Development Services Director

Director of Development Services gave a brief summary and background of the sign code ordinance relating to construction signs, illumination signs, and sign support structures.

Mayor Adkins opened the public comment period at 7:54 p.m. The following individual addressed the Council:

- Joe Meisenheimer commented in support of the proposed sign code amendment as recommended by the Planning Commission.
- Randy Bannecker commented in support of the proposed sign code amendment as recommended by the Planning Commission.
- Nicole Truitt commented on the proposed sign code relating to illuminated signs and felt that Council should not codify something that cannot be enforced.

Mayor Adkins closed the public comment period.

ACTION: Motion Garone to adoption Ordinance No. 955 as presented under option 3 changing “G” to “H” and making “G” to read as “The luminance level shall not exceed eight (8) candelas per square foot (cd/ft²).” This was seconded by Frey.

Council discussed, and asked questions and staff responded.

ACTION: Motion Rossman to amend the standard from 8 candelas per square foot to 5 candelas per square foot. This was seconded by Adkins and carried by a 5:0 (Morcos and Wen absent) vote.

ACTION: Motion to approve the ordinance as proposed under option 3 adding as a new clause “The luminance level shall not exceed five (5) candelas per square foot (cd/ft²).” Motion carried 5:0 (Morcos and Wen absent) vote.

8.2 **Subject:** Ordinance 956: Amending Sections 20.81.040 and 20.81.050 of the Medina Municipal Code relating to Text Amendment Procedures

Recommendation: Recommendation: None.

Result of Recommended Action: Adopts changes to the procedures for processing text amendments to the Medina Municipal Code.

Staff Contact: Robert Grumbach, Development Services Director

Mayor Adkins opened the public comment period and there were no speakers. Mayor Adkins closed the public comment period.

ACTION: Motion Garone second Rossman to approve Ordinance No. 956 Amending Sections 20.81.040 and 20.81.050 of the Medina Municipal Code relating to Text Amendment Procedures. Motion carried 5:0 (Morcos and Wen absent) vote.

OTHER BUSINESS

Add Quasi-Judicial Discussion to May Meeting

9.1 Finnigan Settlement Agreement

Recommendation: Approve.

Staff Contact: Michael Sauerwein, City Manager and Scott Missall, Interim City Attorney

Interim City Attorney Scott Missall gave a brief summary of the proposed settlement agreement with former contract employee Kris Finnigan.

ACTION: Motion Frey second Rossman to approve the settlement with former contract employee Kris Finnigan. Motion carried 5:0 (Morcos and Wen absent) vote.

9.2 Transition of Quasi-Judicial Hearings from the Planning Commission to the Hearings Examiner

Recommendation: Discussion Item Only.

Staff Contact: Michael Sauerwein, City Manager

Mayor Adkins gave an update on the Hearing Examiner's training on best practices for Quasi-Judicial Hearings.

ACTION: Discussion item only; no action taken.

9.3 City Council Agenda Calendar

Recommendation: Discussion item only; no action needed.

Result of Recommended Action: Council and staff will review upcoming meetings and make necessary changes as needed.

Staff Contact: Michael Sauerwein, City Manager

ACTION: Council and staff reviewed upcoming meeting dates and times. There were no changes to the City Council Agenda Calendar.

PUBLIC COMMENT

Mayor Adkins opened the public comment period and the following individual addressed the Council:

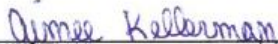
- Nicole Truitt expressed concerns about transitioning Quasi-Judicial matters to the Hearing Examiner.

Mayor Adkins closed the public comment period.

ADJOURNMENT

Motion Garone second Lee; Council adjourned the regular meeting at 10:23 p.m.

Attest:



Aimee Kellerman, City Clerk



Cynthia Adkins, Mayor