



MEDINA, WASHINGTON  
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**REGULAR MEETING MINUTES**  
**MEDINA CITY HALL COUNCIL CHAMBERS**  
**Monday, August 13, 2018**  
**6:30 PM**

**MINUTES**

**A. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

The Regular meeting of Medina City Council was called to order at 6:30 p.m. by Mayor Adkins.

City Council Present: Garone, Lee, Morcos, Rossman, Wen, and Mayor Adkins

City Council Absent: Frey

Staff Present: Sauerwein, Missall, Osada, Burns, Ketter, and Kellerman

**ACTION:** By consensus, Council excused the absence of Council Member Frey.

**APPROVAL OF MEETING AGENDA**

**ACTION:** By consensus, Council approved the meeting agenda as presented.

**PUBLIC COMMENT PERIOD**

Mayor Adkins opened the public comment period at 6:31 p.m. There were no speakers.

**PRESENTATIONS**

4.1 Streets and Sidewalk Inventory Update

City Engineer consultant, Roger Kuykendall provided an update on Medina's streets and sidewalks and answered questions from Council. He recommended that Council fix existing sidewalks with hazards, remove obstructions such as brush and possibly move poles, replace ramps that aren't compliant with ADA, and build sidewalks where needed.

4.2 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Park Board Chair Drew Blazey commented that Medina Days was well staffed and a successful event.

Chief Burns reported that September is Emergency Preparedness month and the committee will be sending out helpful tips throughout the month.

## 5. CONSENT AGENDA

**ACTION:** By consensus, Council approved the Consent Agenda.

5.1 DRAFT Meeting Minutes of:

- a) July 9, 2018 City Council Regular Meeting; and
- b) July 23, 2018 City Council Special (Study Session) Meeting

**Recommendation:** Adopt.

**Staff Contact:** Aimee Kellerman, City Clerk

5.2 July 2018, Check Register

5.3 Budget Amendment for two new positions - Planning Manager and Deputy Building Official

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director

## 6. PUBLIC HEARING

6.1 Utility Tax Amendment

Mayor Adkins opened the public hearing at 6:59 p.m. and Director of Finance Julie Ketter gave a summary of her staff report.

Council asked questions and staff responded.

The following individual addressed the Council:

- Connie Gerlitz commented that Council should be thoughtful in their deliberations about the amount of tax to be raised.

Mayor Adkins closed the public hearing at 7:24 p.m.

## 7. CITY BUSINESS

7.1 Utility Tax Amendment Ordinance

**ACTION:** Motion Garone second Lee and carried by a 6:0 vote (Frey absent); Council continued the Agenda Bill and Ordinance to the September 10 City Council meeting.

## CITY MANAGER'S REPORT

### 8.1 Police, Development Services, Finance, Central Services, Public Works

Director of Public Works Ryan Osada provided an update on the 84<sup>th</sup> Ave NE project. He also reported that the post office windows replacement project is complete, and they will also be replacing the backdoor as well.

Director of Finance Julie Ketter reported that there is a revised budget calendar and noted that the State Auditor Exit Conference is scheduled for August 15.

Police Chief Burns reported that Office Manager Jen Newton has been offered a new position with the City of Bellevue and her last day will be August 22.

City Manager Michael Sauerwein reported that the City Council retreat is scheduled for Saturday November 3; 8:30 am to 12:30 pm at Overlake Golf and Country Club. Jurassic Parliament will be rescheduled for an evening work session.

## 9. PUBLIC COMMENT

Mayor Adkins opened the public comment period at 8:00 p.m. The following individuals addressed the Council:

- Barbara "Britt" Cole commented on development in Medina and expressed concerns about new development regulations versus the old development regulations and the affordability of being able to continue to live here.

Mayor Adkins closed the public comment period at 8:03 p.m.

Council adjourned to Executive Session at 8:05 p.m.

RCW 42.30.110(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.


**ACTION:** No action was taken following executive session.

**10. ADJOURNMENT**

Motion Morcos second Garone; Council adjourned the regular meeting at 8:16 p.m.

  
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Cynthia Adkins, Mayor

Attest:

  
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Aimee Kellerman, City Clerk