



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Tuesday, November 13, 2018
5:30 PM

MAYOR
CYNTHIA F. ADKINS

DEPUTY MAYOR
JESSICA ROSSMAN

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
DAVID LEE
ALEX MORCOS
SHEREE WEN

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
SCOTT MISSALL

CITY CLERK
AIMEE KELLERMAN

MINUTES

SPECIAL MEETING

Mayor Adkins called the special meeting to order in Medina Council Chambers at 5:30 PM.

City Council Present: Frey, Garone, Lee, Rossman, Morcos and Mayor Adkins

City Council Absent: Wen

Staff Present: Sauerwein, Missall, Wilcox, Osada, Scherf and Kellerman

ACTION: By consensus, Council Member Wen was excused from the special meeting.

EXECUTIVE SESSION

ES-1: RCW 42.30.110 (g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

ADJOURNMENT

Council continued the Executive Session to the end of the Regular Meeting at 5:55 PM.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:10 PM

City Council Present: Frey, Garone, Lee, Rossman, Morcos and Mayor Adkins

City Council Absent: Wen

Staff Present: Sauerwein, Missall, Wilcox, Osada, Scherf, Ketter and Kellerman

ACTION: By consensus, Council Member Wen was excused from the regular meeting.

2. APPROVAL OF MEETING AGENDA

ACTION: Council Member Morcos noted that Agenda Item 5.2, the October 22, 2018 Special Meeting Minutes did not show him as present and asked for that to be corrected for the record.

ACTION: Council Member Rossman requested to add "Council Roundtable Discussion" as Agenda Item 9 and moving the remaining agenda items down.

ACTION: By consensus, Council approved the meeting agenda as amended.

At this Point, Mayor Adkins reordered the agenda in the following order:

5. CONSENT AGENDA

ACTION: By consensus, Council approved the Consent Agenda.

- 5.1 **Subject:** Approved Planning Commission Meeting Minutes:
a) September 25, 2018 Planning Commission Meeting Minutes; and
b) October 16, 2018 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Kristin McKenna, Development Services Coordinator

- 5.2 **Subject:** City Council Meeting Minutes:
a) September 24, 2018 Special Meeting;
b) October 8, 2018 Regular Meeting; and
c) October 22, 2018 Special Meeting.
Recommendation: Approve.
Staff Contact: Aimee Kellerman, City Clerk
- 5.3 **Subject:** October 2018, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 5.4 **Subject:** Kirkland IT Interlocal Agreement Amendment
Recommendation: Approve.
Staff Contact: Aimee Kellerman, City Clerk

8. CITY MANAGER'S REPORT

8.1 Police, Development Services, Finance, Central Services, Public Works

Director of Public Works Ryan Osada reported that the 84th Street project will be suspended temporarily beginning November 14 until the new signal poles and handrails arrive late December or early January.

Captain Dave Scherf reported that the Police Department completed their Comprehensive Emergency Management Plan, which is required every four years.

Director of Development Services Steve Wilcox reported that Development Services hired two very qualified candidates to fill the positions of Planning Manager and Deputy Building Official. The Planning Manager will start on December 3, 2018 and the Deputy Building Official will start after the first of the year.

Police Captain Dave Scherf reported back on success of Shredder Day and Drug Take-Back and other activities in the Police Department.

Director of Finance and HR Julie Ketter gave a brief report on the 2018 financials and a budget amendment will be on the December 10 City Council agenda.

City Manager Michael Sauerwein gave a brief update on the 520 Expansion Joint efforts and reported that there is a Committee of the Whole meeting scheduled for Friday, December 14 at 12:00 PM.

Other updates include the SR-520 Lid Maintenance, property tax levy lid calendar, and legislative priorities.

Council directed staff to report back to Council at the December 10 City Council meeting with a list of services provided to citizens from each department and how those services would be affected if budgets were cut in the future.

3. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 7:15 PM. There were no speakers.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Park Board Chair Drew Blazey made a final request for Council to add budget for a boardwalk at Medina Park. He also reported that staff at Argosy Cruise Christmas ships are coming on Friday, December 21 at 2:40 pm and St. Thomas Church will send their choir to attend the event.

Director of Development Services Steve Wilcox reported that the Planning Commission is continuing discussion on the Low Impact Development (LID) landscaping and parking. The LID project will come to Council in March for final adoption.

6. PUBLIC HEARING

- 6.1 Public Hearing and Action on 2019 Property Tax Levy Resolution
Recommendation: Adopt Resolution No. 399 approving the 2019 Property Tax Levy increase by 1%.

Staff Contact: Julie Ketter, Finance Director

Director of Finance Julie Ketter gave a brief presentation on the 2019 Property Tax Levy increase.

Mayor Adkins opened the public hearing at 7:24 PM. There were no speakers. The public hearing was closed.

ACTION: Motion Lee second Rossman and carried by a 6:0 (Wen absent) vote; Council adopted Resolution No. 399 approving the 2019 Property Tax Levy increase by 1%.

6.2 Public Hearing and Action on 2019 Budget and Salary Schedule

Recommendation: Adopt Ordinance No. 965 approving 2019 Budget and Salary Schedule.

Staff Contact: Julie Ketter, Finance Director

Director of Finance Julie Ketter reported that the budget presented is a balanced budget.

Mayor Adkins opened the public hearing at 7:39 PM. There were no speakers. The public hearing was closed.

ACTION: Motion Morcos second Frey and carried by a 6:0 (Wen absent) vote.

7. CITY BUSINESS

7.1 Low Impact Development (LID) - Parking

Recommendation: Discussion and possible direction.

Staff Contact: Steve Wilcox, Development Services Director and Ryan Osada, Public Works Director.

Cody Kent with Otak presented on the process review of the Low Impact Development (LID) code development. He also gave a brief background noting that Medina is required, as a permittee of a state-administered municipal storm sewer permit, to update its development regulations to incorporate Low Impact Development (LID).

Proposed code amendments include adopting design standards, add parking stall dimensions, add aisle width dimensions.

Council asked questions and staff responded.

9. ADDED AGENDA ITEM

9.1 City Council Roundtable Discussion

Mayor Adkins reported that although she didn't attend the Eastside Transportation Partnership (ETP) meeting, it was reported to her they talked about tolling on I-5 versus I-405. She will share the Minutes from the meeting once she receives them.

Council adjourned to Executive Session at 8:27 pm for an estimated time of 15 minutes.

10. EXECUTIVE SESSION

ES-2 RCW 42.30.140 (4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

Council may take action following Executive Session.

Mayor Adkins called the regular meeting back to order at 8:37 p.m. for voting on the Collective Bargaining agreements.

ACTION: Motion Morcos second Garone and carried by a 6:0 (Wen absent) vote; Council authorized the City Manager to sign the Office/Clerical and Public Works Collective Bargaining agreements as presented.

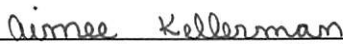
11. ADJOURNMENT

Council adjourned the regular meeting at 8:38 p.m.



Cynthia Adkins, Mayor

Attest:



Aimee Kellerman, City Clerk