



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, December 10, 2018
6:00 PM

MAYOR
CYNTHIA F. ADKINS

CITY MANAGER
MICHAEL SAUERWEIN

DEPUTY MAYOR
JESSICA ROSSMAN

CITY ATTORNEY
SCOTT MISSALL

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
DAVID LEE
ALEX MORCOS
SHEREE WEN

CITY CLERK
AIMEE KELLERMAN

MINUTES

SPECIAL MEETING

Mayor Adkins called the Executive Session to order in the Medina Council Chambers at 6:05 p.m.

City Council Present: Frey, Garone, Lee, Morcos, Wen (in at 6:17 p.m.), Rossman and Mayor Adkins

City Council Absent: None

Staff Present: None

EXECUTIVE SESSION

ES-1: RCW 42.30.110 (g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Council may take action following Executive Session.

ACTION: Mayor Adkins extended Executive Session at 6:35 p.m. for an additional five minutes.

ADJOURNMENT

Council adjourned the executive session to the regular meeting at 6:40 p.m.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:40 p.m.

City Council Present: Frey, Garone, Lee, Morcos, Wen, Rossman, and Mayor Adkins

City Council Absent: None

Staff Present: Sauerwein, Miner, Wilcox, Osada, Ketter, Keyser, Burns and Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the amended agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 6:42 p.m. There were no speakers. Subsequently, the public comment period was closed.

4. PRESENTATIONS

Director of Development Services Steve Wilcox introduced new City employee Stephanie Keyser as the City's new Planning Manager.

4.1 Presentation on Low Impact Development (LID) Landscaping by Cody Kent, Stormwater Planning Assistant.

Stormwater Planning Assistant, Cody Kent gave a presentation on Low Impact Development (LID) landscaping and proposed code amendments.

Council asked questions and expressed concerns about having different definitions for landscaping and the tree code. Staff responded to the concerns.

ACTION: Council directed staff to report back with an analysis on how proposed amendments for Native Vegetation will affect the tree code and directed the City Attorney to provide a clarification draft definition for Native Vegetation before the next meeting.

- 4.2 Presentation on Bicycle Traffic Calming on Evergreen Point Road, by Roger Kuykendall, City Engineer consultant.

City Engineer consultant Roger Kuykendall gave a brief presentation on bicycle traffic calming options on Evergreen Point Road and suggested that the City continue to monitor cyclists over a period of time and gather more data on incidents, add additional signage for bicyclists, and continue with enforcement.

Police Chief Burns requested that Council give his department one year to report back with data.

- 4.3 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Council continued the Executive Session to the end of the Regular Meeting at 5:55 PM.

Chief Burns reported that Emergency Preparedness is going to do a Cert Lite training on Saturday, February 9 from 9:00 am to 12:00 pm.

5. CONSENT AGENDA

ACTION: By consensus, Council approved the Consent Agenda as amended with the exception of Agenda Item 5.4, which was pulled and moved to the January 14, 2019 meeting.

- 5.1 **Subject:** DRAFT November 13, 2018 City Council Special and Regular Meeting Minutes
Recommendation: Adopt, with revision to Section 6.1 "...Adopt Resolution No. 399 approving the 2019 Property Tax Levy increase of 1%."
Staff Contact: Aimee Kellerman, City Clerk
- 5.2 **Subject:** November 2018, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 5.3 **Subject:** 2018 Budget Amendment
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 5.4 **Subject:** 2019 AV Systems Upgrade (Design/Build)
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director
- 5.5 **Subject:** DRAFT Eastside Transportation Partnership (ETP) Legislative Agenda
Recommendation: Approve.
Staff Contact: Michael Sauerwein, City Manager

6. PUBLIC HEARING

None.

7. CITY BUSINESS

- 7.1 **Subject:** Approval of City Manager's Annual Base Salary for 2019
Recommendation: Approve.
Staff Contact: Sponsored by Council Member Frey and Mayor Adkins

ACTION: Motion Frey to adjust the City Manager's annual base compensation for 2019 with a 3.6% cola adjustment, a 1.4% merit adjustment with an additional 0.8% adjustment available to the City Manager the first half of 2019 and the second half of 2019 upon the achievement of specific deliverables as agreed to between the City Council and City Manager Sauerwein. This was seconded by Garone and carried by a 7:0 vote.

- 7.2 **Subject:** Request from Davina Duerr, Deputy Mayor of Bothell, for our vote in supporting her as a North Caucus representative on the Sound Cities Association Board
Recommendation: Approve.
Staff Contact: Sponsored by Mayor Adkins

Mayor Adkins reported that Bothell Deputy Mayor Davina Duerr asked for Council's vote to support her as a North Caucus representative on the Sound Cities Association (SCA) Board. Adkins noted that there are two open seats with three potential candidates: Davina Duerr with Bothell, Bruce Bassett with Mercer Island, and Mary Lou Pauly with Issaquah. She also noted that the other Points Communities will be voting in support of Ms. Duerr and suggested that Council also vote in support of Ms. Duerr and reconfirm Bruce Bassett from Mercer Island to his seat.

Council discussed.

Morcos suggested giving guidance to Council Member Wen who represents Council at SCA that Council would like to elect Davina Duerr and Bruce Bassett. However, when listening to other candidates at the election, if she finds someone else that is even more exceptional than another candidate then she could decide otherwise, but Council's preference is Ms. Duerr and Mr. Bassett.

Council continued to discuss.

ACTION: Motion Morcos to give guidance to Council Member Wen to approve Davina Duerr and Bruce Bassett at the election of the SCA on Wednesday, December 12, 2018. This was seconded by Frey and motion carried by a 6:1 (Garone dissented) vote.

- 7.3 **Subject:** Possible Addition to Planning Commission Work Plan
Recommendation: Discussion and possible action.
Staff Contact: Sponsored by Council Member Morcos

Council Member Morcos clarified his request to adding this to the agenda and proposed that walkable Medina be added to the Planning Commission Work Plan.

Council discussed.

ACTION: By consensus, Council agreed that staff will bring the updated Planning Commission Work Plan back to Council in early 2019 with an associated calendar and will take up the discussion of walkable Medina then.

- 7.4 **Subject:** City Council Calendar
Recommendation: Discussion item only; no action needed.
Staff Contact: Michael Sauerwein, City Manager

ACTION: Discussed under the City Managers report.

8. CITY MANAGER'S REPORT

- 8.1 Police, Development Services, Finance, Central Services, Public Works

Finance Director Julie Ketter gave a summary of the Finance report.

Director of Development Services Steve Wilcox gave an update on St. Thomas School project.

Police Chief Burns reported on activities in the Police department.

Director of Public Works Ryan Osada gave an update on the 84th/24th project and Medina Park Place planting violation.

Assistant City Attorney Emily Miner reported that the City Attorney's office is creating a draft code in response to the FCC order pertaining to local jurisdictions authority to regulate the deployment of small wireless facilities. The attorney's office will draft an interim code to be adopted at the January 14 City Council meeting and then add to the Planning Commission Work Plan for them to continue refining throughout the course of the year.

City Manager Michael Sauerwein presented on the top 10 accomplishments of City staff. Sauerwein also reviewed the narratives that each department provided for services that provided to the citizens. City Council Retreat will be scheduled for Saturday, March 23. The 520 expansion joints Committee of the Whole is scheduled for Friday, December 14, 2018 at 12:00 p.m. here at City Hall.

- 8.1.1 **Subject:** Appointment of Delegate for Committee of Whole (COW)
Recommendation: Discussion and possible action.
Staff Contact: Sponsored by Deputy Mayor Rossman

City Manager Michael Sauerwein reported that there will be an administrative meeting with staff and representatives from WSDOT on Thursday, December 13, 2018.

Council discussed concerns about not have Council representatives at the administrative meeting.

Sauerwein responded that WSDOT had already agreed to meet with staff and less than a quorum of Council at the administrative meeting and will check with the representatives of WSDOT to see if they're comfortable with a quorum of the City Council and staff will post the meeting as a potential quorum.

ACTION: By consensus, Council agreed the administrative meeting would be posted as a potential quorum so more than a quorum could attend the meeting.

- 8.1.2 **Subject:** Direction to City Manager on whether to exclude consideration of selling the post office property, and de-annexing from the King County Library District, from the Council's analysis and decision on a 2019 levy lid lift.
Recommendation: Discussion and possible action.
Staff Contact: Michael Sauerwein, City Manager

City Manager Michael Sauerwein reported that at the January 14, 2019 City Council meeting city attorney Scott Missall will give a presentation on what it means and process of adding a ballot measure to the November 2019 ballot. He also asked Council if they would like staff to continue researching and consider selling the post office property and de-annexing from the King County Library District as part of the Levy Lid discussions.

Council Member Frey expressed concerns of selling the post office property and de-annexing from the King County Library District.

ACTION: Motion Frey to exclude options of selling the Medina Post Office and de-annexing from the King County Library system as part of the Levy Lid lift. This was seconded by Lee.

Council continued discussions on these options.

ACTION: Motion Frey second Lee to exclude options of selling the Medina Post Office and de-annexing from the King County Library system as part of the Levy Lid lift. Council approved by a 4:3 (Garone, Morcos, and Wen dissented) vote.

9. CITY COUNCIL ROUND TABLE DISCUSSION

Council Member Wen reported back to Council that she attended the SCA Networking Dinner on Wednesday, December 3 and voted to approve the annual budget.

10. PUBLIC COMMENT

Mayor Adkins opened the public comment period at 9:56 p.m. The following individual addressed the Council:

- Mark Nelson commented on Council's discussion on considering selling the Medina Post and commented that it's a historical asset to the City and needs to be maintained by the City.
- Nicole Truitt concurred with Mark Nelson's comments and commented that it would only be a onetime fix and would not fix the structural financial problems long-term.

Mayor Adkins closed the public comment period at 9:58 p.m.

11. ADJOURNMENT

Council adjourned the regular meeting at 9:58 p.m.

Attest:

Aimee Kellerman
Aimee Kellerman, City Clerk

Cynthia Adkins
Cynthia Adkins, Mayor