



## MEDINA, WASHINGTON

MEDINA CITY COUNCIL  
SPECIAL AND REGULAR MEETING  
Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Monday, May 13, 2019  
5:30 PM

**MAYOR**  
CYNTHIA F. ADKINS

**DEPUTY MAYOR**  
JESSICA ROSSMAN

**COUNCIL MEMBERS**  
ROGER FREY  
JENNIFER GARONE  
DAVID LEE  
ALEX MORCOS  
SHEREE WEN

**CITY MANAGER**  
MICHAEL SAUERWEIN

**CITY ATTORNEY**  
SCOTT MISSALL

**CITY CLERK**  
AIMEE KELLERMAN

## MINUTES

### SPECIAL MEETING- CALL TO ORDER/ROLL CALL

Mayor Adkins called the study session to order in the Medina Council Chambers at 5:30 p.m.

City Council Present: Frey, Lee, Morcos, Rossman, Wen and Mayor Adkins

City Council Absent: Garone

Staff Present: Sauerwein, Missall, Miner, Burns, Osada, Wilcox, Ketter, and Kellerman

**ACTION:** By consensus, Council excused the absence of Council Member Garone.

### 1. STUDY SESSION

#### 1.1 Cell Tower Regulations Code Amendments, by Emily Miner, Assistant City Attorney

Assistant City Attorney Emily Miner presented on upcoming changes in technology for small cells that work for both 4g and 5g. The presentation included feedback from Council in prior discussions, ordinance process, feedback from carriers, and proposed ordinance amendments.

## ADJOURNMENT

Council adjourned to the regular meeting at 6:30 p.m.

## 2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:38 p.m.

City Council Present: Frey, Garone (in at 6:42 p.m. and left at 7:54 p.m.), Lee, Morcos, Rossman, Wen and Mayor Adkins

City Council Absent: None

Staff Present: Sauerwein, Missall, Miner, Burns, Osada, Wilcox, Ketter, and Kellerman

## 3. APPROVAL OF MEETING AGENDA

Mayor Adkins pulled Agenda Item 6.8 ARCH due to missing budget attachment and moved to the June 10 regular meeting. By consensus, Council approved the meeting agenda as amended.

## 4. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 6:33 pm. The following individual addressed the Council:

- Gregory Bush with Policy Wireless Group commented on behalf of AT&T. He commented that they are still reviewing the proposed changes and AT&T plans to follow up with staff and will submit further comments in the future.

There were no further comments and Mayor Adkins closed the public comment period.

## 5. PRESENTATIONS

### 5.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Park Board Chair Sarah Gray reported that the Annual Easter Egg Hunt was successful, and the Park Board also weeded near Fairweather Park and Nature Preserve.

Planning Commission Chair Shawn Schubring gave a brief update on Planning Commission Work.

- 5.2 Presentation on A Regional Coalition for Housing (ARCH), by Lindsay Masters

ARCH Executive Manager, Lindsay Masters gave a brief presentation on low income housing developments in King County, community impacts, recent projects, and the 2019 Work Program.

- 5.3 Presentation on National Safe Boating and Paddling Week 2019

Mayor Adkins read the proclamation on National Safe Boat and Paddling Week and presented the proclamation to Dale Vodicka, Staff Officer – Public Affairs Division 2, District 13, United States Coast Guard Auxiliary.

## 6. CONSENT AGENDA

**ACTION:** By consensus, Council approved the Consent Agenda except Agenda Item 6.8, which was moved to the June 10 City Council meeting.

- 6.1 Approved Park Board Meeting Minutes of March 18, 2019.

**Recommendation:** Receive and File.

**Staff Contact:** Dawn Nations, Deputy City Clerk

- 6.2 Approved Planning Commission Meeting Minutes of March 26, 2019.

**Recommendation:** Receive and File.

**Staff Contact:** Kristin McKenna, Development Services Coordinator

- 6.3 DRAFT City Council Meeting Minutes of April 1, 2019.

**Recommendation:** Approve.

**Staff Contact:** Aimee Kellerman, City Clerk

- 6.4 April 2019, Check Register.

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director

- 6.5 TIB - 84th Avenue NE Overlay - ADA Ramp Upgrades

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Director

- 6.6 National Police Week and Peace Officer Memorial Day Proclamation

**Recommendation:** Approve.

**Staff Contact:** Stephen Burns, Chief of Police

- 6.7 National Safe Boating and Paddling Week 2019 Proclamation

**Recommendation:** Approve.

**Staff Contact:** Aimee Kellerman, City Clerk

- 6.8 A Regional Coalition for Housing (ARCH)  
**Recommendation:** Approve.  
**Staff Contact:** Michael Sauerwein, City Manager

## 7. PUBLIC HEARING

- 7.1 Code Text Revision of Original Grade Confirmation  
**Recommendation:** Approve.  
**Staff Contact:** Steve Wilcox, Development Services Director

Director of Development Services Steve Wilcox gave a brief overview of the proposed changes for the Original Grade Confirmation ordinance. He noted one correction in the proposed ordinance on page 2 of 4, figure 20.23.080 "assumption of original grade" will be corrected to "determination of original grade."

**ACTION:** Motion Wen second Garone and carried by a 7:0 vote; Council approved Ordinance No. 971 with the proposed correction as stated by Director of Development Services, Steve Wilcox.

- 7.2 2020-2025 Six-Year CIP/TIP - Draft  
**Recommendation:** Discussion item; no action needed.  
**Staff Contact:** Ryan Osada, Public Works Director

Director of Public Works Ryan Osada gave a summary of the draft 2020-2025 Six-Year CIP/TIP.

**ACTION:** Discussion item only; no action taken.

- 7.3 Wireless Code Amendments  
**Recommendation:** Discussion item; no action needed.  
**Staff Contact:** Stephanie Keyser, Planning Manager

The presentation was given by Assistant City Attorney Emily Miner during the 5:30 study session.

Mayor Adkins opened the public hearing period at 7:20 pm. The following individuals addressed the Council:

- Kari Moreno on behalf of Verizon commented on the wireless code amendments.

Mayor Adkins closed the public hearing period at 7:54 p.m.

**ACTION:** Motion Wen to form a committee among Council, staff, and industry experts for engineering design menu for wireless facilities. This was seconded by Garone and failed by a 5:2 vote.

## 8. CITY BUSINESS

None.

## 9. CITY MANAGER'S REPORT

### 9.1 Police, Development Services, Finance, Central Services, Public Works

Police Chief Burns gave an update on activities in the Police Department.

Finance Director Julie Ketter gave a brief update on the 2020 budget process and calendar.

Development Services Director Steve Wilcox gave an update on Development Services activities and reorganization.

Public Works Director gave an update on Public Works projects.

Mayor Adkins presented an outstanding leadership award to Director of Public Works, Ryan Osada for the NE 84<sup>th</sup> Ave./24<sup>th</sup> St. NE redesign project.

City Manager Michael Sauerwein gave a brief update on the Phase 2 SR 520 Noise Mitigation Study.

## 10. PUBLIC COMMENT

Mayor Adkins opened the public comment period at 8:24 p.m. There were no speakers. Subsequently, the public comment period was closed.

The City Council adjourned to Executive Session at 8:25 p.m. for an estimated time of 30 minutes.

## 11. ADJOURNMENT

### ES-1: RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

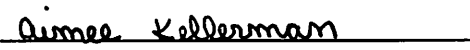
**ACTION:** No action was taken following Executive Session.

12. ADJOURNMENT

Council adjourned the regular meeting at 8:59 p.m.

  
\_\_\_\_\_  
Cynthia Adkins, Mayor

Attest:

  
\_\_\_\_\_  
Aimee Kellerman, City Clerk