



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Tuesday, November 12, 2019
6:30 PM

MAYOR
CYNTHIA F. ADKINS

DEPUTY MAYOR
JESSICA ROSSMAN

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
DAVID LEE
ALEX MORCOS
SHEREE WEN

CITY MANAGER
MICHAEL SAUERWEIN

ASSISTANT CITY ATTORNEY
EMILY MINER

CITY CLERK
AIMEE KELLERMAN

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Frey, Garone, Lee, Morcos, Rossman and Wen

City Council Present: Frey, Lee, Morcos, Rossman, and Adkins

City Council Absent: Garone and Wen

Staff Present: Sauerwein, Miner, Burns, Osada, Wilcox, Keyser, Ketter, Nations, and Kellerman.

Motion Lee to excuse the absence of Council Members Garone and Wen. Motion carried by consensus.

2. APPROVAL OF MEETING AGENDA

By consensus Council approved the meeting agenda as presented.

3. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period. There were no speakers. Subsequently, public comment was closed.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

There were no updates.

- 4.2 Text Amendment - Minor Deviation Presentation by Stephanie Keyser, Planning Manager.

Planning Manager, Stephanie Keyser gave a presentation on code text amendments on Minor Deviation.

- 4.3 Special Event Permit Presentation by Emily Miner, Assistant City Attorney.

Assistant City Attorney, Emily Miner gave a presentation on special event permits.

Council directed staff to present the draft code to the Medina Park and Recreation Board for review and recommendation. Questions for discussion include:

- What, if any, areas of parks should be reservable?
- What the maximum number of people in those reservable spaces should be?
- Whether there should be a cap on the number of times an area can be rented and/or reserved per year?
- What the threshold number of participants should be for requiring each type of special event permit?
- What, if any, impact spontaneous unplanned events have on city resources (i.e. end of school year gatherings at the Beach Park)?
- Whether there should be a different application fee for residents versus nonresidents?
- Whether residents should be given priority in reservations?

5. CONSENT AGENDA

ACTION: By consensus Council approved the Consent Agenda.

- 5.1 Approved Park Board Meeting Minutes of August 19, 2019.

Recommendation: Receive and File.

Staff Contact: Dawn Nations, Deputy City Clerk

- 5.2 Approved Planning Commission Meeting Minutes of September 24, 2019.
Recommendation: Receive and File.
Staff Contact: Kristin McKenna, Development Services Coordinator
- 5.3 Draft City Council Meeting Minutes of:
a) Regular Meeting, September 9, 2019; and
b) Special Meeting, September 23, 2019.
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 5.4 October 2019, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 5.5 Gray and Osborne Contract for Public Works and Development Services
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director and Steve Wilcox, Development Services Director

6. PUBLIC HEARING

- 6.1 Public Hearing and Action on 2020 Property Tax Levy Resolution
Recommendation: Adopt Resolution No. 405 approving 2020 Property Tax Levy increase.
Staff Contact: Julie Ketter, Finance Director

Finance Director Julie Ketter gave a presentation on the 2020 Property Tax Levy resolution.

Mayor Adkins opened the public hearing at 7:05 p.m. There were no speakers. Subsequently, the public hearing was closed.

ACTION: Motion Rossman to approve Resolution No. 405 adopting the 2020 property tax levy, with a regular levy in the amount of \$3,846,583, if the levy lid lift is approved, and if the levy lid lift is not approved, then a regular levy in the amount of \$2,903,083. This was seconded by Lee and carried by a 5:0 (Garone and Wen absent) vote.

- 6.2 Public Hearing on 2020 Budget
Recommendation: Discussion item and take public testimony.
Staff Contact: Julie Ketter, Finance Director

Finance Director Julie Ketter gave a brief presentation on the 2020 Preliminary Budget. Discussion included the A budget, assuming the levy passes and two versions of the B budget, assuming the levy does not pass. The two versions of the B budget is one of them being a two-year solution and the other a four-year plan.

Mayor Adkins opened the public hearing. The following individual addressed the Council:

- Susan Flagg commented that those who voted in favor of Proposition 1 did so in the trust that Council will do the right thing. With the vote being so close, Council should still consider items in the B budget as an act of good faith to the “no” voters.

Mayor Adkins closed the public hearing at 7:15 p.m.

Council discussed, asked questions and staff responded.

Staff will return to Council at the November 18 City Council meeting with new recommendations in 2020 budget.

Mayor Adkins re-opened the public hearing. The following individual addressed the Council:

- Huaxia Zhao commented in support of Proposition 1 Levy Lid lift and the more frequent crime activities in Medina needs to be addressed. He also noted in speaking with some community members, there extra services being requested such as a restroom at the 520 bridge. Lastly, he suggested that the city, with neighboring communities put efforts to the legislature next year to address the 1% property tax increase cap.

ACTION: Council continued the public hearing to the November 18, 2019 Special meeting and directed staff to report back on the A and B budget outlining cuts to be made and service level impacts.

7. CITY BUSINESS

7.1 2019 Budget Amendment

Recommendation: Adopt Ordinance No. 977 approving 2019 Budget Amendment.

Staff Contact: Julie Ketter, Finance Director

Finance Director Julie Ketter gave a brief update on the 2019 budget amendment.

ACTION: Motion Morcos second Frey and carried by a 5:0 (Garone and Wen absent) vote.

8. CITY MANAGER'S REPORT

8.1 Police, Development Services, Finance, Central Services, Public Works

City Clerk Aimee Kellerman reported back on Central Services updated lines of business from the October meeting. The new update will be included in her report at the December meeting.

Police Chief Burns reported that the police department is partnering with Bellevue School District security department, Medina Elementary, and Medina Emergency Management Committee to host meetings at the schools and solicit volunteers in case of an emergency. He also reported on other activities in the police department.

Public Works Director Ryan Osada gave an update on public works projects and the 2020 proposed projects. He also reported that he is implementing an asset essentials software to better track assets throughout the community such as catch basins, sidewalks, signs, park space, and facilities.

Director of Development Services Steve Wilcox gave an update on activities in Development Services.

City Manager Michael Sauerwein gave a summary of his report.

9. PUBLIC COMMENT

Mayor Adkins opened the public comment period at 8:03 p.m. There were no speakers. Subsequently, public comment was closed.

10. ADJOURNMENT TO EXECUTIVE SESSION

Council adjourned to the Executive Session at 8:05 p.m. for 10 minutes.

11. EXECUTIVE SESSION

RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: No action was taken following Executive Session.

12. ADJOURNMENT

Motion Morcos second Frey, Council adjourned the meeting at 8:11 p.m.


Cynthia Adkins, Mayor

Attest:


Aimee Kellerman, City Clerk