



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online
Monday, November 9, 2020
4:00 PM

MAYOR
JESSICA ROSSMAN

DEPUTY MAYOR
CYNTHIA F. ADKINS

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
HARINI GOKUL
ALEX MORCOS
BOB ZOOK

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
SCOTT MISSALL

CITY CLERK
AIMEE KELLERMAN

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order at 4:00 p.m.

City Council Present via MS Teams: Adkins, Frey, Garone, Gokul (in at 5:40 p.m.), Morcos Zook, and Mayor Rossman

Council Members Absent:

Staff Present via MS Teams: Sauerwein, Missall, Burns, Osada, Ketter, Keyser, and Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: Mayor Rossman removed Agenda Item 5.5 from Consent pending the Finance Committee's approval of the language at their next meeting scheduled on Monday, December 7 at 1:00 p.m.

ACTION: Mayor Rossman amended the October 26 regular meeting to reflect that Council Member Frey, Zook and Garone were in attendance.

ACTION: Motion Adkins second Zook and carried by a 6:0 (Gokul absent) vote; Council approved the meeting agenda as amended.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period at 4:08 p.m. There were no speakers. Subsequently, public comment was closed.

4. PRESENTATIONS

4.1 Planning Commission Bulk and Tree Discussion Update by Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave an update to Council on discussions from Planning Commission meetings regarding bulk. They will be recommending modifying the language in R-16 to match what's allowed for lots larger than 16,000 square feet in R-20 and R-30. Currently, incentives for specific forms such as a pitched roof or day light plane are still being evaluated as well as the possibility of moving away from original grade to average grade for measuring height.

Council asked questions and staff responded. Planning Commission will be making their recommendations to Council at their January 9, 2021 City Council meeting.

4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray reported that Park Board planted about 600 bulbs at Medina's parks. She also reported on discussions at the Park Board meetings that include the need to replace the wooden play structure at Medina Park and the mountain bike trail that someone created through the middle of Fairweather Park and Nature Preserve. They will continue their discussions on how to address that and how to prevent it from happening again.

5. CONSENT AGENDA

ACTION: Motion Garone second Morcos and carried by a 6:0 (Gokul absent) vote; Council approved the Consent Agenda as amended.

5.1 October 2020, Check Register

Recommendation: Approve.

Staff Contact: Julie Ketter, Finance Director

5.2 Approved Park Board Minutes of September 21, 2020.

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

5.3 Approved Planning Commission Minutes of:

a) September 22, 2020; and

b) October 20, 2020.

Recommendation: Receive and file.

Staff Contact: Amber Taylor, Development Services Coordinator

5.4 Draft City Council Meeting Minutes of:

a) September 14, 2020;

b) September 28, 2020;

c) October 12, 2020; and

d) October 26, 2020.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

5.5 Resolution No. 414 Amending Financial Policies (Addition of Levy Stabilization Fund)

Recommendation: Adopt Resolution No. 414.

Staff Contact: Julie Ketter, Finance Director

6. LEGISLATIVE HEARING

6.1 Upland Road Vacation Petition in accordance with RCW Chapter 35.79.

Recommendation: Discussion item and direction.

Staff Contact: Michael Sauerwein, City Manager, Ryan Osada, Public Works Director, Scott Missall, City Attorney

City Manager Michael Sauerwein, Public Works Director Ryan Osada, and City Attorney Scott Missall gave a presentation on the Upland Road Street Vacation petition made to the city. Council discussed and asked questions. Staff responded.

Mayor Rossman allowed petitioner Trenton Dykes to give a presentation to Council on his petition to vacate a portion of right-of-way adjacent to his property. Council asked questions and the petitioner and staff responded.

Mayor Rossman opened the Legislative Hearing at 6:08 p.m. The following individual addressed the Council:

- Heija Nunn commented on the City's process for street vacation process.

ACTION: Motion Frey to grant the applicant a "clean" street vacation at the applicant's appraiser's recommended price. Adkins seconded.

Council continued deliberations.

ACTION: Motion Adkins to amend the motion to reserve utility easement over, on, and under the proposed vacation. This was seconded by Garone. Motion carried 4:3 (Frey, Garone, and Morcos dissented) vote.

ACTION: Motion Morcos to amend the motion to rather than reserve utility easement, but to specify an easement that is three feet in width. This was seconded by Garone.

ACTION: Morcos withdrew his motion.

ACTION: Motion Zook to amend the sale value fifty percent from \$15,400.00 to \$7,700.00 due to the reserved easement.

Council discussed cost. By consensus, Council took the average of both appraisals and divided the number in half and proposed \$11,576.25 for the value of the street vacation.

ACTION: Motion Zook to amend his motion to \$11,576.25. This was seconded by Frey. Motion carried 7:0.

ACTION: Council voted on the main motion to grant the street vacation \$11,576.25 with a utility easement over, on, and under the vacated piece of property. Motion carried 7:0.

At this point (6:50 p.m.) Council took a brief 15-minute break. The full Council reconvened at 7:05 p.m.

7. PUBLIC HEARING

7.1 2021 Final Budget and Property Tax Levy Resolution

- a) 2021 Final Budget Ordinance No. 991; and
- b) 2021 Property Tax Levy Resolution No. 413.

Recommendation: Take public testimony and adopt Ordinance No. 991 and Resolution No. 413.

Staff Contact: Julie Ketter, Finance Director

Director of Finance and HR Julie Ketter gave a brief review of the proposed 2021 budget.

Mayor Rossman opened the public hearing. There were no speakers. Subsequently, public hearing was closed.

ACTION: Motion Frey to adopt the 2021 Final Budget Ordinance No. 991. This was seconded by Zook and carried by a 7:0 vote.

ACTION: Motion Zook to adopt the 2021 Property Tax Levy Resolution No. 413. This was seconded by Frey and carried by a 7:0 vote.

7.2 The Public Hearing for the Construction Activity Permit (CAP) Adoption has been **postponed to later date TBD.**

8. CITY BUSINESS

8.1 2020 Budget Amendment Ordinance No. 992

Recommendation: Discussion and Adopt Ordinance No. 992.

Staff Contact: Julie Ketter, Finance Director

Director of Finance and HR Julie Ketter gave brief overview of the 2020 budget amendment. Council asked questions and staff responded.

ACTION: Motion Adkins to adopt Ordinance No. 992 amending the 2020 budget. This was seconded by Frey and carried by a 6:1 (Garone dissented) vote.

9. CITY MANAGER'S REPORT

9.1 Police, Development Services, Finance, Central Services, Public Works, City Attorney

Police Chief Burns gave an update on COVID-19 and activities in the police department. He also noted that he and City Manager Sauerwein will host a virtual community forum on Thursday, December 3 from 5:00 p.m. to 7:00 p.m.

Director Public Works Ryan Osada gave an update on Public Works projects.

Director of Finance and HR Julie Ketter reported that a Finance Committee meeting is scheduled for Monday, December 7 at 1:00 p.m.

City Manager Michael Sauerwein gave a summary of his report, which included the virtual open house with Chief Burns, garbage cans, and the Medina Youth Board update.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

None.

11. PUBLIC COMMENT

Mayor Rossman opened the public comment period at 7:44 p.m. There were no speakers. Subsequently, public comment was closed.

12. EXECUTIVE SESSION

Council adjourned into executive session for an estimated time of 90 minutes

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be

generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

ACTION: No action was taken following executive session.


13. ADJOURNMENT

Motion Garone second Zook; Council adjourned the meeting at 8:24 p.m.



Jessica Rossman, Mayor

Attest:



Aimee Kellerman, City Clerk